

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 11, 2011  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Sue Christensen, Lou Christensen, Carla Becker and four (4) members of the media. Jerry Ries, Chairperson, called the meeting to order at 1:15 PM.

Motion made by Helmrichs, second by Madlom and carried to approve the work session minutes from the June 27, 2011 and the June 30, 2011 special session minutes. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve Jeff Madlom to attend an ECIA meeting in Dubuque on July 12, 2011. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following claims for payment, including the July 1, 2011 payroll in the amount of \$155,100.20 warrant #17542 thru #17672:

Alliant Energy	Electric Service	\$318.27
Delaware County Fair Society	FY 12 Allocation	\$37,000.00
Windstream Communications	Telephone Service	\$640.69

All Ayes

There were no Underground Construction Permits submitted for approval.

Motion made by Madlom, second by Helmrichs and carried to acknowledge the following manure management plan updates: Jean Link, GLW Family Partnership, in Section 10 of Coffins Grove Township; Ken Wilgenbusch, KW Pork Finishing Site III, in Section 8 of Prairie Township; and Premier Pork LLC, Monti Site, in Section 6 of Adams Township. All Ayes

Motion made by Helmrichs, second by Madlom and carried to table the consideration of FY 2012 Tax Rates until the July 18, 2011 meeting. School district and consolidated tax rates are still not certified by the state. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve increasing the Assessor's Credit Card limit to \$3,000. This increase was approved and recommended by the Delaware County Conference Board. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the renewal Service Agreement with Covenant Medical Center, Inc. for Inpatient Psychiatric and Detoxification/Substance Abuse Services effective August 1, 2011 for the term of one year. Rates shall be increased to \$614.00/day for Inpatient Psychiatric and \$229.00/day for Extended Inpatient Psychiatric. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Service Agreement with Unlimited Services, Inc. for providing vocational, residential, and community based services for persons with intellectual disabilities, mental health disabilities, brain injury and other developmental disabilities effective July 1, 2011 for a term of three (3) years. Rates for these services are not yet determined. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Clerk of Court's Monthly Report and Remittance showing that for the month of June, 2011, \$1,129.57 has been collected and deposited into the general funds. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Auditor's Quarterly Report showing for the quarter ending June 30, 2011, \$2,309.48 was collected for various fees and deposited into the general funds. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Recorder's Monthly Report showing that for the month of June, 2011 the following fees were deposited into the respective funds:

General Fund	\$9,317.86
Recorder's Document Management Fund	322.00
Electronic Transfer Fund	<u>952.00</u>
Total Collected	\$10,591.86

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Sheriff's Quarterly Report showing that for the quarter ending June 30, 2011, \$62,197.82 was collected for various fees/reimbursements and deposited into the general fund. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Treasurer's monthly Banking and Investment Report showing as of July 1, 2011, a total of \$7,408,996.34 was deposited in various banks across the county on behalf of all county taxing authorities. All Ayes

Motion made by Madlom, second by Helmrichs and carried to table the consideration of the Treasurer's Semi-annual Report until the July 18, 2011 meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Actual Wages Paid in FY 2010-11 as follows:

**2010/2011 WAGES PAID**

<b><u>EMPLOYEE</u></b>	<b><u>JOB TITLE</u></b>	<b><u>2010/2011 WAGES PAID</u></b>
Anthony T Bardgett	County Engineer	\$ 84,040.56
John W Bernau	County Attorney	\$ 74,443.08
Patrick T Oberbroeckling	Foreman	\$ 64,252.67
John A LeClere	Sheriff	\$ 61,230.24
Claudia J Cahalan	Assessor	\$ 59,707.50
Craig A Davis	Assistant to Engineer	\$ 57,787.71
Larry L Gronewold	Sergeant Deputy	\$ 55,555.02
Casey E Snyder	Investigating Deputy	\$ 54,878.95
Jill A Rahe	Sheriff's Deputy	\$ 54,117.05
Eric S Holub	Sheriff's Deputy	\$ 52,989.46
Eric D Brooks	Sheriff's Deputy	\$ 52,509.92
Bonney J Amsden	Sheriff's Deputy	\$ 52,499.87
Peggy S Petion	CPC/VA/GA Director	\$ 51,993.78
Matthew R Menard	Sheriff's Deputy	\$ 51,622.30
Michael A Wilson	Sheriff's Deputy	\$ 51,485.58
Lucas R Thomsen	Sheriff's Deputy	\$ 50,650.02

Keith J Rowley	Sheriff's Deputy	\$ 50,546.34
Carla K Becker	Auditor	\$ 49,320.30
Deborah L Peyton	Recorder	\$ 49,320.30
Carolyn A Wilson	Treasurer	\$ 49,320.30
Norman J Wellman	County Services Director	\$ 48,536.10
Garlyn R Glanz	Conservation Director	\$ 48,197.76
Gerald R Petlon	Mechanic	\$ 45,842.26
Richard Langel	Equipment Operator	\$ 45,388.32
Dennis L Dugan	Equipment Operator	\$ 44,666.66
Randall J Gudenkauf	Maintenance Person	\$ 44,658.18
Douglas D Bush	Equipment Operator	\$ 44,448.85
Michael A Hageman	Maintenance Person	\$ 44,323.92
Eugene A Carpenter	Equipment Operator	\$ 43,897.41
David Tibbott	Head Mechanic	\$ 43,536.51
Ronald F Dzaboff	Maintenance Person	\$ 43,528.82
Arthur W Wickman	Maintainer Operator	\$ 43,120.37
Christopher R Deutmeyer	Maintenance Person	\$ 43,069.73
Brett A Fessler	Maintenance Person	\$ 42,877.65
Stephen A Novak	Maintainer Operator	\$ 42,861.24
Kimberly A Gehling	Case Manager	\$ 42,411.48
Ronald C Thole	Maintenance Person	\$ 42,294.25
Christopher S Hucker	Maintainer Operator	\$ 42,118.71
Mark J Thole	Maintainer Operator	\$ 41,986.29
Linda K Schaul	Secondary Rd. Office Manager	\$ 41,544.66
Michael R Wilhelm	Maintainer Operator	\$ 41,516.56
Dean W Dempster	Maintenance Person	\$ 41,513.68
Donald R McNamara	Maintainer Operator	\$ 41,439.94
Michael K Ryan	Emergency Mgmt Coordinator	\$ 40,073.10
James M Diers	Sign Man	\$ 39,772.04
Lonnie L Fry	Maintainer Operator	\$ 39,455.24
Monica M Heiserman	Deputy Auditor	\$ 39,373.12
Pamela Klein	Tax Deputy	\$ 39,373.12
Marsha J Mescher	Deputy Recorder	\$ 39,373.12
Michael LaRosa	GIS Specialist	\$ 39,296.34
Barbara A Robinson	Driver's License Deputy	\$ 39,250.09
Ronald L Glanz Jr.	Park Operations/Supervisor	\$ 38,454.00
Kevin L Offerman	Park Maintenance/Ranger	\$ 38,452.88
Daneen G Schindler	Deputy Recorder	\$ 38,389.09
Laura L Schuman	Case Manager	\$ 38,007.85
Karol L Johnson	Auto Deputy	\$ 37,959.22
Judy A Lee	Sheriff's Dept. Office Manager	\$ 37,815.07
Andrea M Schmidt	Chief Deputy Assessor	\$ 37,566.41
Eric G Klaren	Maintenance Person	\$ 37,410.56
Steve J Naber	Maintenance Person	\$ 37,173.56
Michele R Africa	Auto Deputy	\$ 36,434.32
Kathy M Hauschild	County Attorney Office Manager	\$ 36,174.97
Carolyn M Becker	Case Manager	\$ 36,036.25
Linda R Burr	Community Life	\$ 35,582.15
Julia L Hackbarth	Deputy Auditor	\$ 35,508.04
Dennis D Lyons	Sanitarian	\$ 35,107.55
Casey J Langel	Equipment Operator	\$ 34,418.63
Anne R Rave	Deputy Auditor	\$ 33,571.20
Travis D Hemesath	Sheriff's Deputy	\$ 32,878.72
Brian J Hillebrand	Sheriff's Deputy	\$ 32,595.65
Mike E Motto	Case Manager	\$ 32,494.62
Dixie L Willman	Deputy Assessor	\$ 32,344.75
Sandra K Ahrens	GA/VA Assistant	\$ 32,203.22
David D Timmer	Courthouse Custodian	\$ 30,915.41
Katie M McCusker	CPC Assistant/Office Manager	\$ 30,586.05
Joette D Orcutt	Jailer	\$ 29,364.11
Shirley E Helmrichs	Supervisor	\$ 28,234.50
Loel J Madlom	Supervisor	\$ 28,234.50
Gerald L Ries	Supervisor	\$ 28,234.50
Martha J Timmer	Clerk/Appraiser	\$ 27,656.14
Carol E Krogmann	Office Assistant	\$ 27,017.18
Ryan J Gallagher	Assistant County Attorney	\$ 25,750.00
Stacy L Wessels	Community Life	\$ 25,378.33
Sheri L Weber	Community Life	\$ 25,158.44
Jerome P Moorman	Maintainer Operator	\$ 22,675.95
Margaret M Norem	Jailer	\$ 22,559.50
Peggy A Hildebrand	Deputy Auditor	\$ 21,721.13
Carol A Pins	Community Life	\$ 21,251.54
Shirley S Lyons	Pt. Conservation Secretary	\$ 19,679.52
Kenneth C Rion	Pt. Jailer	\$ 18,212.17
Sharon K Koopmann	Courthouse Custodian	\$ 17,672.41
Marlene Chapman	Jailer	\$ 15,815.61
Glenn A Nystel	Pt. Jailer	\$ 15,269.83
Diana M Cahoon	Case Manager	\$ 15,170.64
Sarah M Feldmann	Community Life	\$ 14,273.63
Carey C Atkinson	Seasonal Park Maintenance	\$ 12,827.15
Shawn D Foster	Maintenance Person	\$ 12,580.35
Melanie A Schroeder	Mental Health Advocate	\$ 12,117.79
Susan M Collins	Pt. Jailer	\$ 11,898.18
Karen M Knipper	Pt. Assessor's Clerk	\$ 10,767.93
Kirt A Caes	Seasonal Park Maintenance	\$ 10,026.37
Scott A Bush	Seasonal Park Maintenance	\$ 9,793.30
Kristine M Baldwin	Pt. Community Life	\$ 9,757.88
Brad J Burger	Land Surveyor	\$ 8,671.04
Judy Zehr	Pt. Fill in Clerk	\$ 8,465.90
Debbie K Lynch	Jailer	\$ 7,988.63
Russell L Creveling	Seasonal Pt.Laborer	\$ 7,360.00
Danelle L Frasher	Jailer	\$ 6,899.56

Douglas G Dabroski	Seasonal Pt. Laborer	\$ 6,262.10
Clifford J Robinson	Seasonal Park Maintenance	\$ 5,541.29
Lisa A Jesenovec	Seasonal Pt. Laborer	\$ 4,613.39
Bruce H Sands	Flood Clean-up Laborer	\$ 4,195.00
Michael D Zellner	Seasonal Park Maintenance	\$ 4,088.85
Susan M Krager	Jailer	\$ 3,617.60
Brenda K Monaghan	Community Life	\$ 3,106.63
Mitchell T Kennedy	Seasonal Pt. Laborer	\$ 3,011.14
Stacy R Reese	Courthouse Custodian	\$ 2,666.92
Richard D Cook	Seasonal Park Maintenance	\$ 2,111.80
Pam J Schaffer	Seasonal Park Maintenance	\$ 1,743.05
Thomas G Robinson	Sheriff's Reserve	\$ 1,740.00
Alex C Tibbott	Camp Fee Collector	\$ 1,661.55
Walter C Zehr	Sheriff's Reserve	\$ 1,605.00
Jeffrey A Harris	Seasonal Roadside Mower	\$ 1,440.00
Deanna L Dement	Solid Waste Secretary	\$ 1,423.75
Vicki L Jones	Flood Clean-up Laborer	\$ 1,368.00
Laci J Thornton	Flood Clean-up Laborer	\$ 1,368.00
Kyle J Sullivan	Seasonal Pt. Laborer	\$ 1,243.13
Michael C Corkery	Severe Weather Personnel	\$ 1,060.00
Jess A Hebdon	Sheriff's Reserve	\$ 960.00
Margie A Recker	Severe Weather Personnel	\$ 946.58
Linda S Loney-Fangmann	Severe Weather Personnel	\$ 903.65
Aaron T Pauls	Sheriff's Reserve	\$ 877.50
Dustin J Ernst	Sheriff's Reserve	\$ 847.50
Daniel J Recker	Severe Weather Personnel	\$ 843.76
Matthew W Wieser	Sheriff's Reserve	\$ 832.50
Kathy L Corkery	Severe Weather Personnel	\$ 797.65
Mark R Banghart	Sheriff's Reserve	\$ 772.50
James P Mitchel	Sheriff's Reserve	\$ 753.75
Paula S Hargrafen	Deputy Auditor	\$ 742.10
Timothy J Schwendinger	Sheriff's Reserve	\$ 738.75
Sheryl L Schnittjer	Flood Clean-up Laborer	\$ 663.75
Christopher M Cook	Severe Weather Personnel	\$ 638.65
Trevor D Ross	Seasonal Park Maintenance	\$ 562.50
Johanna E Kuhlman	Sheriff's Reserve	\$ 472.50
Loretta J Welcher	Severe Weather Personnel	\$ 439.90
Gerald C Smith	Maintenance Person	\$ 378.00
Dennis A Gudenkauf	VA Commissioner	\$ 315.00
Larry D Beaman	VA Commissioner	\$ 300.00
Timothy P Schaffer	Seasonal Park Maintenance	\$ 224.00
Raymond C Deneve	VA Commissioner	\$ 200.00
Maureen M DeShaw	Pt. Jailer	\$ 198.32
Max J Andrews	Township Trustee	\$ 180.00
Gerald D Lee	Township Trustee	\$ 180.00
Jim D Meisgeier	Seasonal Park Maintenance	\$ 172.71
Randle R Fiddelke	Township Trustee	\$ 150.00
Barbara L Mossner	Township Clerk	\$ 150.00
Paul D Mossner	Township Trustee	\$ 150.00
Floyd B Goedken	Township Trustee	\$ 120.00
Gary L Helmricks	Township Trustee	\$ 120.00
Melissa J Sheppard	Township Trustee	\$ 120.00
Mark E White	Township Trustee	\$ 120.00
Robert Bonert	Township Trustee	\$ 90.00
Norman L Boss	Township Clerk	\$ 90.00
Daniel C Deutmeyer	Township Trustee	\$ 90.00
Ronald J Domeyer	Township Clerk	\$ 90.00
Colleen K Eagan	Township Clerk	\$ 90.00
Steve J Engelken	Township Trustee	\$ 90.00
Marvin L Helmricks	Township Trustee	\$ 90.00
Steven A Lueken	Township Clerk	\$ 90.00
Cindy S Mormann	Township Clerk	\$ 90.00
Rick J Mormann	Township Trustee	\$ 90.00
Charles V Robinson	Township Trustee	\$ 90.00
John W Wiley	Township Trustee	\$ 90.00
Rodney F Bacon	Township Trustee	\$ 60.00
Sharon K Bacon	Township Clerk	\$ 60.00
Henry Brunsman	Township Trustee	\$ 60.00
Karen M Cook	Township Clerk	\$ 60.00
Robert J Demmer	Township Trustee	\$ 60.00
Mark E Francois	Township Trustee	\$ 60.00
James F Guthrie	Township Trustee	\$ 60.00
Brock Hermann	Township Clerk	\$ 60.00
Joe D Keith	Township Trustee	\$ 60.00
Bruce A Knipper	Township Trustee	\$ 60.00
Gary D Lahr	Township Trustee	\$ 60.00
Larry J Lamont	Township Clerk	\$ 60.00
Al J Nefzger	Township Trustee	\$ 60.00
Gary R Nieman	Township Trustee	\$ 60.00
Ann R Nurre	Township Clerk	\$ 60.00
Michelle R Pasker	Township Clerk	\$ 60.00
David D Pierschbacher	Township Trustee	\$ 60.00
Glenn L Puffett	Township Clerk	\$ 60.00
John R Recker	Township Trustee	\$ 60.00
Donald E Rhines	Township Trustee	\$ 60.00
Karen C Ries	Township Trustee	\$ 60.00
Kenneth E Ries	Township Trustee	\$ 60.00
Kevin M Stansberry	Township Trustee	\$ 60.00
Ray A Tauke	Township Trustee	\$ 60.00
Daniel C Vaske	Township Trustee	\$ 60.00
Joe Wulfekuhle	Township Trustee	\$ 60.00
Myron L Zumbach	Township Trustee	\$ 60.00

William A Foley	Township Trustee	\$	30.00
Thomas L Funke	Township Trustee	\$	30.00
Janice M Knipper	Township Clerk	\$	30.00
Paul Krogman	Township Trustee	\$	30.00
Arnold H Lueken	Township Trustee	\$	30.00
Gerald J Marbach	Township Trustee	\$	30.00
Patrick J Meehan	Township Trustee	\$	30.00
Joel S Miles	Township Trustee	\$	30.00
William C Oberbroeckling	Township Trustee	\$	30.00
Katherine K Rahe	Township Clerk	\$	30.00
Lary D Shaw	Township Trustee	\$	30.00
James L Shover	Township Trustee	\$	30.00
Rose A Tumey	Township Clerk	\$	30.00
Terry Tumey	Township Trustee	\$	30.00
Gary D Vontalge	Township Clerk	\$	30.00
Chris G Wessels	Township Trustee	\$	30.00

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following funding assurance for a RISE application:

**Assurance to Locally Fund a RISE Project  
270<sup>th</sup> Avenue RISE Application**

To satisfy the requirements of the RISE application for the proposed project on 270<sup>th</sup> Avenue south of Earlville, Delaware County promises to commit at least 20 percent non-RISE funding participation if RISE funding is awarded. The Delaware County Board of Supervisors now officially enters into record this funding assurance.

/S/ Jerry Ries, Chairperson  
Board of Supervisors

Attest:

/S/ Carla Becker, Auditor  
All Ayes

Date: 07/11/11

**ENGINEER'S REPORT:**

**Bailey's Ford Bridge Project** – The last two spans of beams should be set this week, weather permitting.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – Both piers are complete. The contractor will be working on the two abutments this week.

**Stahlberg Culvert** – The last concrete pour will be tomorrow and the contractor will backfill next week.

**Contract Rock** – The contractor is spreading rock in the central part of the county this week.

**X15 Resurfacing Project** – The cold-in-place recycling has been completed. The HMA (hot mix asphalt) will be put down in a few weeks.

**Oneida Road Resurfacing Project** – The contractor is currently working on the cold-in-place recycling which should be completed this week.

**Pavement Marking Program** – A schedule has not been set yet.

**Crack Sealing Program**- A start date has not yet been set.

**NEXT MEETING DATE & TIME:**

The next regular session of the Board will be on Monday, July 18, 2011 at 1:15 pm at the Supervisor's Office in the courthouse.

**PUBLIC COMMENTS:**

Comments were made in regards to the damages that Delaware County sustained as a result of Monday's early morning storms. Though Delaware County's damage was minimal, several surrounding counties had severe wind damage.

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:35 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 18, 2011  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Anthony Bardgett, Carla Becker and two (2) members of the media. Jerry Ries, Chairperson, called the meeting to order at 1:15 PM.

Motion made by Madlom, second by Helmrichs and carried to approve the regular session minutes from the July 11, 2011 meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following employees to attend their respective meetings: Mike Ryan to attend meetings in Benton County July 18 & 19, 2011; Shirley Helmrichs to attend the ECIA meeting in Dubuque on July 20, 2011; and Anthony Bardgett, Pat Oberbroeckling, Mark Thole, Shirley Helmrichs, Jeff Madlom and Jerry Ries to tour the John Deere plant in Davenport on July 19, 2011. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment, including the July 15, 2011 payroll in the amount of \$158,522.19 warrant #17717 thru #17845:

Accent Laser Services Inc	Stationery/Forms/Supplies	496.80	D J Hucker	Mileage	25.40
Advanced Business Systems	Data Processing	236.00	IA Co Attorneys Assn	Education & Training	750.00
Advanced Systems Inc	Maint- Equip/Furniture	436.05	Treasurer, State of Iowa	Basic Needs – Other	108591.88
Alliant Energy	Electrical Power	1792.57	IA Dept of Nat Resources	Medical & Health Services	75.00
Altorfer Inc	Construction/Maint	1025.25	IA State Bar Assn	Dues & Memberships	210.00
Ament Inc	Engineering	5000.00	ISAC	Dues & Memberships	4750.00
American Bar Assn	Dues & Memberships	225.00	Jeff Niehaus Appraisals	Legal-Court Related	350.00
American Institutional Supply	Clothing & Dry Goods	45.44	John Deere Financial	Buildings	807.36
Area Payee Services	Representative Payee	37.00	Gary Johnson	Rent Payments	250.00
Avalon Service Center Inc	Motor Vehicle	1002.56	K Construction Inc	Bridges	67537.14
Bard Concrete	Roads	7187.38	KDST	Education & Training	75.00
Anthony T Bardgett	Employee Mileage/Subs	10.00	Keltek Inc	Car Lights	437.79
Barnes Distribution	Shop Equipment	153.88	Joseph Koopman	Rent Payments	200.00
Barron Motor Supply	Shop Equipment	45.24	Kuhlman Construction LC	Roads	131791.74
Becker Electric LLC	Park Development	753.55	Kuhlman Quarries	Roads	24659.17
Best Cleaners	Cleaning of Uniforms	928.25	Lahr Repair Inc	Construction/Maint	58.05
Bi-County Disposal Inc	Custodial Supplies	189.80	John A LeClere	Fuels	24.00
Black Hawk-Grundy MH	In Outpatient	128.00	Jill Lewis	Buildings-Repair/Maint	150.00
Black Hills Energy	Natural -LP Gas-Fuel Oil	311.15	Linn Co Community Services	Work Activity Services	310.77
Bob Stephen Motors Inc	Repair/Maint- Vehicle	151.88	Magellan Health Services	Case Mgmt-Medicaid	926.00
BOSS	Stationery/Forms/Supplies	154.04	Main Street Market	Prisoner Meals	1814.82
Boubin Tire Co	Repair/Maint- Vehicle	753.83	Main Street Repair	Repair/Maint- Vehicle	114.41
Budden Well & Plbg Service	Park Development	354.34	City of Manchester	Utilities	248.13
Clifford Bunting	Rental-Land	1.00	Manchester Dental Clinic	Primary Treatment	234.00
Linda R Burr	Education & Training	97.75	Manchester Motor Supply	Construction/Maint	44.15
Carr & Carr Attorneys	Legal Rep for Commitment	393.60	Manchester Press	Publications	1353.09
CDW Government	Equipment	861.79	Manchester Signs	Conservator	180.00
Cedar Cross Overhead Door	Buildings	944.50	Maquoketa Valley REC	Electrical Power	2546.21
Cedar Valley Ranch Inc	RCF	3429.90	Marla's Screen Prints	Wearing Apparel/Uniform	135.00
Central Iowa Water	Water Use & Sewer	45.59	Mason City Business System	Repair/Maint-Misc Equip	4.60
Century Cab Inc	Cab Service	20.00	Mason City Clinic	Diagnostic Evaluation	650.00
City Laundering Co	Buildings-Repair/Maint	182.07	Rita McGrane	Supervised Living	400.00
CRIS ISAC	Dues & Memberships	1706.00	Medical Associates Clinic	Diagnostic Evaluation	1068.00
Elwyn Curtis	Mileage	9.08	Mercy Medical Center	Diagnostic Evaluation	6435.00
D&S Portables Inc	Custodial Supplies	913.65	Midwest Business Products	Stationery/Forms/Supplies	186.68
Del Clay Impl Co Inc	Construction/Maint	161.76	Monticello Express	Ballot Layout/Setup/Print	62.88
Leader Publications Inc	Board Proceedings	935.61	NE IA Telephone Service	Data Processing	39.95
Delaware Co Sheriff	Transportation	2674.53	Carol A Ogea	Outpatient	650.00
Del Co Treasurer	Data Processing	15.00	Palmer Hardware	Construction/Maint	449.30
Delhi Lumber	Park Development	833.30	Penn Center Inc	RCF	22680.08
Diamond Mowers Inc	Construction/Maint	1927.27	Plastic Recycling of IA Falls	Park Development	1871.20
Dolan Insurance Agency	Assessor-Car Expense	223984.00	Precise MRM LLC	Repair/Maint-Radio Equip	646.26
Don & Walt LLC	Plumbing Repair/Maint	92.85	Precision Midwest	Data Processing	255.00
Dubuque Anesthesia	Diagnostic Evaluation	679.00	Pro Build	Electrical Supplies	221.41
Dubuque County Sheriff	Legal-Court Related	37.00	Quill Corporation	Stationery/Forms	101.00
Dubuque Int Medicine PC	Diagnostic Evaluation	516.00	Qwest Communications	Telephone Services	2.80
Dyersville Commercial	Board Proceedings	1588.84	Racom Corp	Repair/Maint-Radio Equip	5209.40
Eastern IA Tourism Assn	Contribution	500.00	Doug Rans	Rent Payments	200.00
Eastside Storage	Buildings-Repair/Maint	30.00	Regional Transit Authority	Bus Transport	265.86
ECIA	Dues & Memberships	4480.32	Reliance Telephone Inc	Telephone Services	600.00
Edgewood Auto & Tire	Construction & Maint	151.95	Jon Ries	Engineering Services	400.00
Ed's Lawn Care	Buildings-Repair/Maint	513.00	Jerry Ries	Employee Mileage/Subs	35.19
Electronic Engineering	Repair/Maint-Radio Equip	1449.96	Rise LTD	Work Activity Services	166.40
Tina Elgin	Buildings-Repair/Maint	500.00	Rite Price Office Supply	Stationery/Forms/Supplies	772.52
Every's Auto & Tire Center	Repair/Maint- Vehicle	8.00	River City Paving	Roads	136169.06
Family Psychology	Outpatient	115.00	River City Stone	Roads	2249.12
Fannon Welding LLC	Repair/Maint-Misc Equip	20.00	River Valley Cooperative	Natural -LP Gas-Fuel Oil	95.80
Janet Fischer	Grounds & Maint Supplies	90.00	Dennis Rodamaker	Grounds & Maint Supplies	225.00
April Fisher	Custodial Supplies	206.25	Runde Auto Group	Repair/Maint- Vehicle	450.08
Four Oaks	Protection/Security	186.60	Sadler Power Train Inc	Construction/Maintenance	323.80
Gaffney Quarries Inc	Roads	124.32	Rich Sampson	Mileage	30.50
Ryan Gallagher	Employee Mileage/Subs	28.01	Glen Sauerbry	Mileage	21.32
Georgen Auto	Construction/Maintenance	231.89	Scherrmans Implement	Construction/Maintenance	683.67
Garlyn R Glanz	Education & Training	10.00	Scott VanKeppel LLC	Construction/Maintenance	67.41
Goodwill Industries	Supported Employment	483.21	Silveredge Cooperative	Fuels	3307.71
City of Greeley	Water Use & Sewer	48.00	Smittys	Repair/Maint- Vehicle	22.99
Hasler	Data Processing	237.00	Solutions Inc	Appraisal Services	50933.62
Hausers Water Systems Inc	Plumbing Repair/Maint	186.48	St Johns Lutheran	Rental-Land	1.00
Hawkeye Tire & Retreads	Tires & Tubes	1643.48	St Lukes Hospital	Diagnostic Evaluation	164.54
Helle Farm Equipment Inc	Construction & Maint	261.12	Standard Auto Parts LLC	Construction/Maintenance	247.72
Heritage Printing	Printing Services	57.83	State Hygienic Lab	Medical & Health Services	69.00
Hillcrest Community MH	Outpatient	110.50	Stephens Peck Inc	Stationery/Forms/Supplies	70.00
Hillcrest Family Services	Supported Comm Living	2008.00	Three Rivers FS	Fuel	19793.55
Hopkinton Municipal Utility	Electrical Power	109.35	Titan Machinery	Lubricants	26.53
City of Hopkinton	Mowing	90.00	Treasurer State of Iowa	Inpatient/Hospital	22271.40
Houlihan Lawn Care	Buildings-Maintenance	96.00	Treat America	Education & Training	57.30
Houlihan Sanitation Service	Sanitation Disposal	630.50	Uniform Den Inc	Wearing Apparel/Uniform	166.14

Unlimited Services Inc	General Transportation	1092.60	FE Welterlen Motors Inc	Construction/Maintenance	334.45
US Armor	Body Armor	556.87	West Payment Center	Magazines/Newspaper	505.75
US Cellular	Telephone Services	1909.91	Widner Drug	Photo Supplies	93.07
Visiting Nurse Association	Representative Payee	82.25	Windstream	Telephone Service	1796.36
Wal-Mart Community	Stationery/Forms/Supplies	24.00	Wulfekuhle Electric LLC	Data Processing Supplies	130.75
Weber Paper Company	Custodial Supplies	392.95	Zangerle Repair	Repair/Maint-Const Equip	131.99
Norman J Wellman	Radio & Communications	16.99	Zee Medical Inc	Medical & Lab Supplies	67.30
Blue Cross & Blue Shield	Cobra/Life Insurance	2537.65			
All Ayes					

There were no Underground Construction Permits submitted for approval.

Motion made by Helmrichs, second by Madlom and carried to acknowledge the manure management plan update from Justin and Kevin Nieman in Section 14 of Oneida Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following preliminary levy rates and to direct the Auditor to spread the same upon the tax books for 2010 values, payable 2011-2012 as long as no changes are made to the final consolidated tax rates certified by the state:

PRELIMINARY CONSOLIDATED TAX			
STATE	CO	RATES FY12	TOTAL
NUMBER	NO	TAXING DISTRICT	ALL
		NAME/TITLE	LEVIES
28029	290	Adams West Delaware FD 11	27.63886
28030	300	Adams West Delaware BFD 1	27.63886
28055	310	Adams North Linn FD 11	29.34614
28056	320	Adams North Linn BFD 1	29.34614
28047	180	Bremen Western Dubuque FD 13	26.48656
28147	185	Bremen Western Dubuque FD 9	26.52118
28164	187	Bremen Western Dubuque FD 14	26.41368
28004	190	Bremen Maquoketa Valley FD 13	28.95899
28148	195	Bremen Maquoketa Valley FD 9	28.99361
28134	125	Coffins Grove Starmont FD 2	29.79104
28054	120	Coffins Grove Starmont FD 10	29.79104
28133	115	Coffins Grove West Delaware FD 2	27.68211
28069	130	Coffins Grove West Delaware FD 7	27.68211
28024	110	Coffins Grove West Delaware FD 10	27.68211
28046	010	Colony Western Dubuque	26.51618
28165	015	Colony Western Dubuque FD 15	26.51618
28040	020	Colony Edgewood-Colesburg FD 15	27.74505
28020	140	Delaware West Delaware FD 7	27.68211
28001	150	Delaware Maquoketa Valley FD 7	29.00611
28093	221	Delhi Maquoketa Valley FD 3	29.00611
28088	222	Delhi Maquoketa Valley FD 9	29.00611
28006	220	Delhi Maquoketa Valley FD 12	29.00611
28089	225	Delhi Lake Maquoketa Valley FD 12	33.00611
28090	226	Delhi Lake Ag Maquoketa Valley FD 12	29.00611
28021	035	Elk West Delaware FD 6	27.66340
28073	045	Elk Maquoketa Valley FD 6	28.98740
28002	040	Elk Maquoketa Valley FD 9	28.98740
28041	050	Elk Edgewood Colesburg FD 16	27.74384
28074	055	Elk Edgewood Colesburg FD 6	27.74384
28146	057	Elk Edgewood Colesburg FD 9	27.74384
28166	058	Elk Edgewood Colesburg FD 15	27.74384
28031	330	Hazel Green West Delaware FD 11	27.64461
28032	340	Hazel Green West Delaware BFD 1	27.64461
28058	355	Hazel Green North Linn FD 11	29.35189
28057	350	Hazel Green North Linn BFD 1	29.35189
28075	365	Hazel Green Maquoketa Valley FD 3	28.96861
28008	360	Hazel Green Maquoketa Valley FD 11	28.96861
28022	060	Honey Creek West Delaware FD 6	27.68211
28167	063	Honey Creek West Delaware FD 10	27.68211
28168	066	Honey Creek West Delaware FD 16	27.68211
28169	075	Honey Creek Edge-Colesburg FD 6	27.76255
28042	070	Honey Creek Edge-Colesburg FD 16	27.76255
28070	240	Milo West Delaware FD 7	27.64161
28076	235	Milo West Delaware FD 8	27.64161
28026	230	Milo West Delaware FD 11	27.64161
28077	255	Milo Maquoketa Valley FD 8	28.96561
28145	256	Milo Maquoketa Valley FD 11	28.96561
28007	250	Milo Maquoketa Valley FD 12	28.96561
28091	252	Milo Lake Maquoketa Valley FD 12	32.96561
28092	253	Milo Lake Ag Maquoketa Valley FD 12	28.96561
28151	203	North Fork Maquoketa Valley FD 3	28.95558
28005	200	North Fork Maquoketa Valley FD 4	28.91808
28149	205	North Fork Maquoketa Valley FD 9	28.95558
28152	207	North Fork Maquoketa Valley FD 12	28.95558
28153	209	North Fork Maquoketa Valley FD 13	28.91808
28048	210	North Fork West Dubuque FD 4	26.44565
28150	215	North Fork West Dubuque FD 9	26.48315
28154	218	North Fork West Dubuque FD 13	26.44565
28003	160	Oneida Maquoketa Valley	28.98761
28155	165	Oneida Maquoketa Valley FD 9	28.98761
28025	170	Oneida West Delaware	27.66361
28028	270	Prairie West Delaware FD 2	27.62275
28071	280	Prairie West Delaware FD 7	27.62275
28027	260	Prairie West Delaware FD 11	27.62275
28043	090	Richland Edgewood-Colesburg FD 10	27.65530
28180	095	Richland Edgewood-Colesburg FD 18	27.65530
28053	080	Richland Starmont FD 10	29.68379
28181	082	Richland Starmont FD 17	29.68379
28182	085	Richland Starmont FD 18	29.68379
28023	100	Richland West Delaware FD 10	27.57486

28050	380	South Fork West Dubuque FD 3	26.51618
28049	390	South Fork West Dubuque FD 4	26.51618
28011	410	South Fork Maquoketa Valley FD 3	28.98861
28132	415	South Fork Maquoketa Valley FD 4	28.98861
28067	420	South Fork Maquoketa Valley FD 5	28.95111
28059	430	South Fork Monticello FD 3	25.95670
28068	440	South Fork Monticello FD 5	25.91920
28009	370	Union Maquoketa Valley	29.00611
28044	450	Colesburg Corporation	33.91981
28060	460	Colesburg Agland	26.67067
28014	470	Delaware Corporation	32.94328
28061	480	Delaware Agland	27.82258
28018	490	Delhi Corporation TIF	38.16176
28017	500	Delhi Agland TIF	27.91423
28035	510	Dundee Corporation	31.68648
28062	520	Dundee Agland	26.59023
28052	530	Dyersville Corporation	31.90642
28051	540	Dyersville Agland	25.44180
28016	550	Earlville Corporation	39.37367
28015	560	Earlville Agland	27.96323
28045	570	Edgewood Corporation	36.80068
28063	580	Edgewood Agland	26.67067
28034	590	Greeley Corporation	34.37546
28033	600	Greeley Agland	26.59023
28019	610	Hopkinton Corporation	39.44124
28064	620	Hopkinton Agland	27.91423
28039	630	Manchester Corporation	39.53347
28170	645	Manchester Corporation (Milo)	39.46597
28038	640	Manchester Agland	26.65773
28173	643	Manchester Agland (Milo)	26.59023
28036	650	Masonville Corporation TIF	31.68648
28066	660	Masonville Agland TIF	26.59023
28037	690	Ryan Corporation	36.41570
28065	700	Ryan Agland	26.59023

TOWNSHIP LEVY AUTHORITY	CEMETERY LEVY	FIRE LEVY	AMBUL/ OTHER	TOTAL LEVY
Adams - BFD 1	0.02425			0.02425
Adams - FD 11	0.02425	0.60750		0.63175
Bremen - FD 9	0.05500	0.53750	0.07000	0.66250
Bremen FD 13	0.05500	0.50000	0.07288	0.62788
Bremen FD 14	0.05500	0.42000	0.08000	0.55500
Coffins Grove FD 2	0.06750	0.60750		0.67500
Coffins Grove FD 7	0.06750	0.60750		0.67500
Coffins Grove FD 10	0.06750	0.60750		0.67500
Colony	0.06750	0.50000	0.09000	0.65750
Colony FD 15	0.06750	0.50000	0.09000	0.65750
Delaware FD 7	0.06750	0.60750		0.67500
Delaware - Manchester Cemetery	0.06750			0.06750
Delhi FD 3	0.06750	0.52750	0.08000	0.67500
Delhi FD 9	0.06750	0.52750	0.08000	0.67500
Delhi FD 12	0.06750	0.52750	0.08000	0.67500
Elk FD 16	0.04879	0.51750	0.09000	0.65629
Elk FD 6	0.04879	0.51750	0.09000	0.65629
Elk FD 9	0.04879	0.51750	0.09000	0.65629
Elk FD 15	0.04879	0.51750	0.09000	0.65629
Hazel Green BFD 1	0.03000			0.03000
Hazel Green FD 3	0.03000	0.52750	0.08000	0.63750
Hazel Green FD 11	0.03000	0.52750	0.08000	0.63750
Honey Creek FD 6	0.06750	0.60750		0.67500
Honey Creek FD 10	0.06750	0.60750		0.67500
Honey Creek FD 16	0.06750	0.60750		0.67500
Milo FD 7	0.02700	0.60750		0.63450
Milo FD 8	0.02700	0.52750	0.08000	0.63450
Milo FD 11	0.02700	0.52750	0.08000	0.63450
Milo FD 12	0.02700	0.52750	0.08000	0.63450
North Fork FD 3	0.01697	0.52750	0.08000	0.62447
North Fork FD 4	0.01697	0.50000	0.07000	0.58697
North Fork FD 9	0.01697	0.52750	0.08000	0.62447
North Fork FD 12	0.01697	0.52750	0.08000	0.62447
North Fork FD 13	0.01697	0.50000	0.07000	0.58697
Oneida	0.04900	0.60750		0.65650
Oneida - Earlville Cemetery	0.04900			0.04900
Oneida FD 9	0.04900	0.52750	0.08000	0.65650
Prairie FD 2	0.00814	0.60750		0.61564
Prairie FD 7	0.00814	0.60750		0.61564
Prairie FD 11	0.00814	0.60750		0.61564
Richland FD 10	0.05775	0.51000		0.56775
Richland FD 17	0.05775	0.51000		0.56775
Richland FD 18	0.05775	0.51000		0.56775
South Fork FD 3	0.05000	0.52750	0.08000	0.65750
South Fork FD 4	0.05000	0.52750	0.08000	0.65750
South Fork FD 5	0.05000	0.50000	0.07000	0.62000
Union	0.06750	0.52750	0.08000	0.67500

**SCHOOL TAX RATES**

	MGMT	VOTED		REG		DEBT	TOTAL
		PHYSICAL	PHYSICAL	PHYSICAL	PHYSICAL		
GENERAL		PLANT/EQ.	PLANT/EQ.	PLANT/EQ.	PLANT/EQ.	SERVICE	
12.74505	0.89813	0.67000	0.33000	0.33000	0.33000	0.00000	14.64318
12.01929	0.84302	0.00000	0.33000	0.33000	0.33000	1.53131	14.72362
12.38985	1.71258	0.00000	0.33000	0.33000	0.33000	1.53475	15.96718
11.70843	0.98165	0.00000	0.32997	0.32997	0.32997	0.47470	13.49475
10.95565	0.97862	0.67000	0.33000	0.33000	0.33000	0.07609	13.01036
15.65279	0.76932	0.00000	0.33000	0.33000	0.33000	0.00000	16.75211
13.79083	0.56609	0.00000	0.33000	0.33000	0.33000	1.73863	16.42555

**AREA SCHOOL TAX RATES**

	General	Unemp.	Tort		Early		Equipment	Standby	Plant	Bonds Int.	Total
			Liability	Insurance	Retirement	Retirement					
Area I	0.20250	0.00281	0.01800	0.04185	0.00000	0.09000	0.12880	0.20250	0.38733	1.07379	
Area X	0.20250	0.00851	0.00736	0.09783	0.19000	0.09000	0.00000	0.20250	0.20000	0.99870	

**BENEFITTED FIRE DISTRICT**

Adams-Hazel Green BFD #1 0.60750

**COMBINED RECREATIONAL FACILITY & WATER QUALITY DISTRICT**

Milo Lake 4.00000  
Delhi Lake 4.00000

**COUNTY LEVIES**

	RURAL DISTRICT	CITIES
General Basic	3.50000	3.50000
General Supplemental	1.50000	1.50000
MH-DD Services	1.02945	1.02945
Hospital General	0.27000	0.27000
Hospital FICA	0.24464	0.24464
Hospital IPERS	0.26264	0.26264
Hospital Tort/Ins	0.38282	0.38282
Ag Extension	0.22511	0.22511
Assessor	0.20719	0.20719
Special Appraisers	0.16799	0.16799
Assessor FICA	0.00000	0.00000
Assessor IPERS	0.00000	0.00000
Rural Services Basic	3.42063	0.00000
Debt Service	0.07647	0.07647

**CITY TAX RATES**

CITIES	SUPPORT OF LOCAL EM						TOTAL	AGLAND
		MGMT COMM	GENERAL	INS	EMERGENCY	DEBT SERVICE	EMPLOYEE BENEFITS	CITY LEVY
Colesburg	0.00000	8.10000	0.00000	0.00000	0.00000	2.15289	10.25289	3.00375
Delaware	0.00000	8.03280	0.00000	0.00000	0.00000	0.00000	8.03280	2.91210
Delhi	0.00000	8.10000	1.60105	0.27000	1.20753	2.07270	13.25128	3.00375
Dundee	0.00000	8.10000	0.00000	0.00000	0.00000	0.00000	8.10000	3.00375
Dyersville	0.00000	8.07033	0.00000	0.00000	1.39804	0.00000	9.46837	3.00375
Earlville	0.04691	8.10000	1.59275	0.27000	2.90908	1.49545	14.41419	3.00375
Edgewood	0.10142	8.10000	1.45693	0.27000	1.52277	1.68264	13.13376	3.00375
Greeley	0.00000	8.10000	2.05646	0.00000	0.00000	0.63252	10.78898	3.00375
Hopkinton	0.05027	8.10000	1.31214	0.27000	2.08795	2.71040	14.53076	3.00375
Manchester	0.03253	8.10000	0.63930	0.26986	4.08295	2.75485	15.87949	3.00375
Masonville	0.00000	8.10000	0.00000	0.00000	0.00000	0.00000	8.10000	3.00375
Ryan	0.03648	8.10000	1.18633	0.27000	2.24780	0.98861	12.82922	3.00375

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve increasing the mileage reimbursement rate from 51 cents/mile to 55.5 cents/mile to reflect the increase in the IRS mileage rate to 55.5 cents. All Ayes

The next item was added for timeliness. It was tabled from the July 11, 2011 meeting and erroneously omitted from today's agenda.

Motion made by Madlom, second by Helmrichs and carried to approve the Treasurer's Semi-annual Report as follows:

**Semi-Annual Report**

Carolyn A. Wilson, Treasurer Delaware County Treasurer Manchester, IA  
Certification Date July 18, 2011 For the period from July 1, 2010- June 30, 2011, Inclusive

**Statement of Account By Fund**

Fund	Balance July 1, 2010	Revenues	Total To be Accounted For	Disbursements	Fund Balance June 30, 2011	Auditor's Warrants Outstanding
General Basic	1,776,622.94	4,300,082.94	6,076,705.88	4,152,241.15	1,924,464.73	225,484.37
General Supplemental	354,954.17	744,721.92	1,099,676.0	559,683.82	539,992.27	14,836.58
Rural Services Basic	74,455.05	2,221,386.96	2,295,842.01	2,250,109.19	45,732.82	2,762.81
Secondary Road	2,554,771.81	6,274,977.90	8,829,749.71	6,350,816.79	2,478,932.92	148,470.31
REAP	25,583.83	15,245.41	40,829.24	21,102.44	19,726.80	.00
E911	103,081.77	124,418.81	227,500.58	80,423.27	147,077.31	15,460.34
EM Fund	17,345.84	128,328.00	145,673.84	126,192.61	19,481.23	568.28
Advance Tax	43,733.78	30,830.12	74,563.90	44,273.70	30,290.20	.00
Township Control	6,227.71	386,736.36	392,964.07	387,420.42	5,543.65	.00
Corporation Control	42,076.34	4,398,785.77	4,440,862.11	4,401,973.85	38,888.26	.00
School Control	180,503.74	2,956,625.41	13,137,129.15	12,962,939.85	174,189.30	.00
Area School Control	12,472.87	904,696.89	917,169.76	905,184.84	11,984.92	.00
Hospital Control	13,453.52	968,736.48	982,190.00	969,243.17	12,946.83	.00
Special Fire Districts	137.84	9,350.72	9,488.56	9,323.93	164.63	.00
Lake District	1,996.95	199,856.00	201,852.95	199,544.57	2,308.38	.00
Co. Ag. Extension	2,735.84	180,203.55	182,939.39	180,531.11	2,408.28	.00
Co. Cons. Land Acquisition	17,736.50	2,671.93	20,408.43	1,400.06	19,008.37	.00
Co. Assessor	612,151.86	640,915.37	1,253,067.23	519,179.67	733,887.56	1,514.72
Motor Vehicle Trust	479,335.34	5,413,552.48	5,892,887.82	5,385,874.06	507,013.76	.00

City Special Assess. Project C	5,923.65	129,867.91	135,791.56	125,576.55	10,215.01	.00
Tax Redemption Trust	21,358.08	180,286.36	201,644.44	192,219.62	9,424.82	.00
Conservation Trust Fund	27,740.81	10,574.29	38,315.10	6,836.75	31,478.35	101.26
Bangs /Tb	37.90	2,950.70	2,988.60	2,949.10	39.50	.00
Drug Fund	670.18	3.36	673.54	.00	673.54	.00
Cdbg Fund	.00	.00	.00	.00	.00	.00
Flex Plan	12,917.96	57,802.08	70,720.04	58,637.85	12,082.19	3,329.07
Records Management	24,857.49	4,650.15	29,507.64	4,650.90	24,856.74	.00
Mh-Dd Services Fund	499,034.09	2,922,602.59	3,421,636.68	2,821,790.16	599,846.52	74,188.33
Recorder's Electronic Fee	2,203.00	13,105.00	15,308.00	13,272.00	2,036.00	.00
Sheriff Reserve	3,512.15	12,194.69	15,706.84	10,362.16	5,344.68	.00
McGee Discretionary Fund	35,484.49	37,500.00	72,984.49	26,537.28	46,447.21	.00
Debt Service Fund	21,257.84	71,835.89	93,093.73	72,277.48	20,816.25	.00
	6,974,375.34	43,345,496.04	50,319,871.38	42,842,568.35	7,477,303.03	486,716.07

## Receipts and Disbursements

## Revenue

1000 Current Net Prop. Taxes	25,618,001.32		3310 Sewage Disp/Septic Tank Permit	6,600.00
1010 Delinquent Property Taxes	1,649.00		3320 Water Well Permits	2,350.00
1100 Penalty & Interest - Current Taxes	45,981.00		3500 Trip Permits	9,115.16
1110 Penalty & Interest - Delinquent Tax	422.00		4000 Recording of Instruments	92,161.00
1120 Penalty & Interest-Mobile Homes	623.00		4020 Boat Fees	778.75
1200 Mobile Home Taxes	12,200.00		4030 Hunting & Fish & Fur Harvest	3,463.00
1240 Grain Handled Tax	7,552.00		4040 Real Estate Transfer Tax	16,699.95
1310 E911 Surcharge	122,386.42		4100 Auditor's Transfer Fees	5,245.00
1320 Local Option Sales Tax	880,557.37		4130 Vital Statistics Fees	5,032.00
1600 Utility Replacement Excise Tax	675,280.00		4140 Document Management Fees	4,427.00
2000 Road Use Taxes	3,066,489.43		4150 Passport Fees	16,821.60
2001 City RUTF Transfer	32,655.55		4160 Electronic Transfer Fee	13,105.00
2002 State TJ Transfer	1,262.17		4200 Tax Sale Publication Costs	2,744.00
2020 Liquor Licenses/Beer Permits	2,199.16		4210 Auto Registration Fees	158,045.54
2100 Homestead Tax Credit	553,768.25		4220 Auto Use Tax Fees	4,614.58
2110 Elderly/Disabled Tax Credit	58,631.00		4250 Motor Vehicle. Mailing Fees	6,294.00
2130 Agri. Land Tax Credit	237,435.41		4260 Special Assessment Charge	1,790.00
2170 Family Farm Tax Credit	166,570.21		4270 NSF Check Charge	420.00
2210 Mobile Home Replacement	714.00		4280 Driver's License Fees	41,615.00
2220 Military Service Replacement	14,526.83		4300 Civil Penalty Processing Fees	255.00
2250 MH Property Tax Relief	576,395.00		4400 Sheriff Fees	102,852.40
2301 (FEMA Assist)	505,367.13		5090 Gen. Administrative Fees	2,731.63
2342 DHS Administration Reimbursement	32,421.45		5200 Camping Fees	61,887.60
2393 SSBG-Local Purchase	60,251.00		5500 Xerox	6,794.63
2395 Medicaid	592,011.46		6000 Interest On Investments	91,093.24
2501 Contract Law Enforcement	130,470.00		6100 Land	44,690.00
2511 Emergency Management Funding	128,328.00		6110 Buildings Rent	22,412.47
2513 E911 Funding	537.00		6210 Easements	253.00
2517 Dist. Court Adm.	4,620.89		6290 Misc. Use of Money/Prop. Adv Tax	30,830.12
2521 Solid Waste Disposal	52,161.52		8100 Contributions/Donations	38,250.00
2571 Elections	784.50		8220 Overpayments of \$5 or Less	129.25
2592 Ins. Reimbursements - Other Govt	373.92		8330 Secondary Road Materials	13,789.11
2594 Local Pass Thru	2,660.00		8460 State Sales & Use Tax Refunds	2,922.01
2622 Home Care Aide Grant	25,742.80		8470 Miscellaneous Reimbursements	377,014.79
2623 Public Health Nurses Grnt	14,254.00		8501 County Enforcement Charge	3,978.00
2624 Well Testing & Abandonment	18,367.00		9020 Rural Service Basic Fund	1,813,253.00
2627 Veterans Affairs Allocation	10,000.00		9080 FICA - Assessor	13,944.00
2642 MH-DD Comm. Serv. Fund Allocation	139,093.00		9090 IPERS - Assessor	12,669.00
2644 MH-DD Allowed Growth Factor	483,073.00		9200 Sales-Gen. Fixed Assets	105.37
2645 State Payment Program	87,803.31		6000 Other	1,495.39
2651 Resource Enhancement (REAP)	15,109.00		6100 Motor Vehicle License	5,331,902.48
2672 Oversize Vehicle Permits	600.00		6160 Drivers License - State Share	81,650.00
2675 IJOBS Funds	140,524.57		6300 Special Assessments	127,858.91
2712 Native Prairie Non-tax Replacement	2,132.35		6600 Tax Sale Redemption	180,286.36
2740 Other State Grants & Entitlement	58,582.68		6700 Special Assess=Elderly Credit	2,009.00
2890 Misc. Federal Grants & Reimbursement	8,500.00		Total Revenue	43,345,496.04
3040 Cigarette Permits	50.00		Other Financing Sources In	1,839,866.00

## Expense

10300 Operating Transfers		1,839,866.00
20000 Auditors Warrants Paid		15,222,375.58
General Basic Fund	4,152,241.15	
General Supplemental Fund	559,683.82	
MH-DD SERVICES FUND	2,821,790.16	
Rural Services Basic Fund	436,856.19	
Recorder Record Management Acct	4,650.90	
Sheriff's Reserve Fund	10,362.16	
McGee Discretionary Fund	26,537.28	
Secondary Road Fund	6,350,816.79	
Special Appraisers	252,529.69	
DEBT SERVICE FUND	72,277.48	
Emergency Management Fund	126,192.61	
Consv. L Acq. & Cap. Imp. Fund	1,400.06	
Co. Assessor Agency Trust	240,036.98	

Resources Enhancement Fd	21,102.44	
Conservation Trust Fund	6,836.75	
E911 Surcharge Fund	80,423.27	
Flex Plan	58,637.85	
20800 Motor Vehicle Fees Paid To State		3,323,633.87
20810 M.V. Fees Paid To General Basic		164,339.54
20830 Drivers License to State		81,650.00
20840 Drivers License to County		41,615.00
20850 Recorders Elec. Trans to State		13,272.00
20900 Use Tax Paid To State		1,770,021.07
20910 Use Tax Paid To General Basic		4,614.58
21000 Paid By Treas. Ck.-Tax Redemption		192,219.62
21200 Treasurer Orders - By Computer		20,141,738.29
21850 Bangs/Tb Erad 2,949.10		
21900 Advance Tax To Current Tax		44,273.70
Total Expense		42,842,568.35

July 18, 2011 Balance on Hand 7,477,303.03

I, Carolyn A. Wilson, Treasurer of Delaware County do hereby certify that the report given is a correct summary of the business transacted by me as said during the period therein specified.

All Ayes

**ENGINEER'S REPORT:**

**Bailey's Ford Bridge Project** – All concrete beams have been set. Work will continue on forming the deck.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – All work is complete on the substructure. The contractor will be working on forming the deck.

**Stahlberg Culvert** – The box culvert has been built. The contractor will be backfilling the culvert this week.

**Contract Rock** – The contractor is spreading rock in the southern part of the county this week. The rock program is about 50% complete for the year.

**X15 Resurfacing Project** – The cold-in-place recycling has been completed. We are waiting for the contractor to start the hot mix asphalt surface.

**Oneida Road Resurfacing Project** – The cold-in-place recycling pavement was completed last week. The road through Oneida is scheduled to be closed this week with work on the bridge approaches taking place.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – This bridge project is scheduled for a state letting on July 19, 2011.

**Pavement Marking Program** – A schedule has not been set yet.

**Crack Sealing Program**- A start date has not yet been set.

**NEXT MEETING DATE & TIME:**

The next regular session of the Board will be on Monday, July 25, 2011 at 1:15 pm at the Supervisor's Office in the courthouse.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:26 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 25, 2011  
 Manchester, Iowa  
 12:30 PM

The Delaware County Board of Supervisors and ex-officio Board of County Canvassers, for Delaware County, Iowa, met to certify the votes cast in this county at the **Lake Delhi Combined Recreational Facility and Water Quality District Trustee Election** held on the 19<sup>th</sup> day of July, 2011, as shown by the tally list returned from the election precinct. Madlom and Ries were present. Helmrichs was absent. Also present was Candace Pfalzgraf and Carla K. Becker. Jerry Ries, Chairperson, called the meeting to order at 12:30 P.M. Results of the canvass were as follows:

There were five hundred seventy-five (575) total votes cast for the **office of Trustee** with Bruce Schneider receiving three Hundred seventy-nine (379) votes and Morey Wruck receiving one hundred eighty-six (186) votes. There were five (5) under votes and five (5) over votes for this race.

**Bruce Schneider was declared elected for a term of three (3) years.**

There were five hundred seventy-five (575) total votes cast for the **office of Trustee to Fill A Vacancy** with Edward Schmidt receiving four hundred ten (410) votes, James Willey receiving one hundred fifty-two (152) votes and Pat Schmitz receiving one (1) vote. There were six (6) under votes and six (6) over votes for this race.

**Edward Schmidt was declared elected for a one (1) year term.**

There being no further business, this meeting is adjourned.

**IN TESTIMONY THEREOF**, we have set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the Seal of this County.

Done at Manchester, the county seat of Delaware County, Iowa, this 25<sup>th</sup> day of July, 2011.

Delaware County Board of Supervisors

/S/ Jerry Ries, Chairperson  
 /S/ Jeff Madlom  
 Absent: Shirley Helmrichs

ATTEST:  
 /S/ Carla K. Becker, Delaware County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 25, 2011  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with Madlom and Ries present, Helmrichs absent. Also present were Desiree Gremmel, Anthony Bardgett, Carla Becker and three (3) members of the media. Jerry Ries, Chairperson, called the meeting to order at 1:15 PM.

Motion made by Madlom, second by Ries and carried to approve the regular session minutes from the July 18, 2011 meeting. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following employees to attend their respective meetings: Deborah Peyton to attend the Recorder's Summer School in Osceola August 3-5, 2011; Norman Wellman to attend the E-911 Council/ISICSB meeting in Des Moines on July 27, 2011; Carla Becker to attend the Auditor's Summer School in Waterloo July 27-29, 2011; and Jerry Ries to attend the RC&D meeting in Maquoketa on July 25, 2011. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following claims for payment:

Group Services Inc	Employee G.Ins-Co.Contrib	9912.94
Mediacom LLC	Conservator	29.94
Wellmark Blue Cross & Blue Shield	Employee G.Ins-Co.Contrib	950.00

All Ayes

There were no underground construction permit applications filed for approval.

Motion made by Madlom, second by Ries and carried to acknowledge receipt of the following manure management plan updates: Gary Wessels in Dubuque County; Wulfekuhle Farms Inc., Bildstien Farm, in Section 12 of Bremen Twp; Craig Wulfekuhle in Section 20 of Colony Twp; Pork Chop Ranch, Swanson Site, in Section 32 of Honey Creek Twp; and Welter Idle Not Farms Ltd in Section 24 of South Fork Twp. All Ayes

Motion made by Madlom, second by Ries and carried to table the consideration of the Homestead Funding Credit Percentage until next board meeting. Carla K. Becker, Delaware County Auditor, requested tabling due to not having yet received said funding percentage from the state. All Ayes

Motion made by Madlom, second by Ries and carried to approve the re-issuance of warrant #14601 issued to Robert Bonert on March 11, 2011 in the amount of \$84.91. Mr. Bonert requested the re-issuance stating that he had either misplaced or destroyed the warrant and would promptly return the original uncashed warrant to the Delaware County Auditor's Office if found. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following resolution regarding disposal of county property:

**RESOLUTION  
 DISPOSAL OF INOPERABLE EQUIPMENT/APPLIANCES**

**WHEREAS**, Delaware County periodically purchases a variety of small equipment and appliances in order to operate on a daily basis; and,  
**WHEREAS**, periodically these pieces of equipment/appliances become damaged or cease to function; and,  
**WHEREAS**, the county cannot offer this property for sale to the public due to the fact that it is inoperable; and,  
**WHEREAS**, it is of benefit to the county to scrap this material at no charge rather than pay a disposal fee with the landfill.  
**NOW THEREFORE BE IT RESOLVED**, the following miscellaneous inoperable equipment/appliances be disposed of/scrapped at no charge to the county:

- One (1) Ultra Tower #003357242
- One (1) Dell Dimension Tower 48INE
- One (1) BR Tower #BRO3021200C433
- One (1) HP Tower #2UB534061X
- Two (2) Ballasts

Dated this 25th day of July, 2011.

/S/ Jerry Ries, Chairperson  
 Attest: /S/ Carla K. Becker, Auditor  
 All Ayes

Motion made by Madlom, second by Ries and carried to approve the Fireworks Permit Application for Rich Gerhold to be the operator for a display at Randy VanDevegte's property located at 1618 255<sup>th</sup> Street in Manchester. The display is scheduled for July 30, 2011 with a rain date of August 6, 2011. All Ayes

Motion made by Madlom, second by Ries and carried to table the consideration of assigning general fund balances for FY 2010-11 until the Auditor has received the necessary information. All Ayes

Motion made by Madlom, second by Ries and carried to approve the request of Desiree Gremmel with Platinum Services to use one of the county conference rooms for Tuesday August 23, 2011 in the morning to meet with employees. She will coordinate scheduling with the county Auditor's Office. All Ayes

Motion made by Madlom, second by Ries and carried to approve the chairperson to sign a letter of engagement with Hunt & Associates regarding the FY 2010-11 audit process. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following probationary wage increases for the Secondary Road Department:

Steve Naber – After 1 ½ years of employment, Mr. Naber is entitled to his 3<sup>rd</sup> step pay increase from 90% of the current wage level to 95%. Thus, effective July 25, 2011, his hourly wage will increase from \$17.57 to \$18.55.

Shawn Foster – After completion of his probationary period, Mr. Foster is entitled to a pay increase from 80% to 85% of the current hourly wage for his position and a change in status to permanent fulltime. Thus, effective July 25, 2011 his hourly wage will increase from \$15.62 to \$16.60.

All Ayes

Motion made by Madlom, second by Ries and carried to approve the chairperson to sign the Certification of Correctness and the Certification that the Minority Impact Statement is complete in regards to the RISE Grant Application for the concrete paving of 2000 feet of 270<sup>th</sup> Ave. The application was requested by Ral-Y Transport. The total cost of the project would be approximately \$417,000. If approved, the grant would cover 80% of the total cost with Delaware County responsible for the 20% match.

All Ayes

#### **ENGINEER'S REPORT:**

**Bailey's Ford Bridge Project** – Work will continue on forming the falsework decking.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – The falsework decking is almost complete and soon should be ready for the concrete pour.

**Stahlberg Culvert** – All work was completed last Friday. The road will continue to remain closed until Secondary Road crews finish work on the intersection to the north of the culvert. The intersection work should be completed this week.

**Contract Rock** – The contractor is spreading rock in the southwestern part of the county this week.

**X15 Resurfacing Project** – The cold-in-place recycling has been completed. We are waiting for the contractor to start the hot mix asphalt surface.

**Oneida Road Resurfacing Project** – Work continues this week on the bridge approaches in Oneida. The road through Oneida will remain closed until the approach work is finished. The hot mix asphalt surfacing is scheduled to start next week sometime.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – A State letting was held on July 19, 2011 for this project. The apparent bid results were as follows:

K Construction Inc.	\$101,374.60
Jim Schroeder Construction, Inc.	\$107,611.54
Taylor construction Inc.	\$123,348.00
Iowa Bridge & Culvert LC	\$126,878.03
Cramer and Assoc. Inc.	\$187,627.00

**Greeley Wind Farm** – Over the next couple of weeks, a few roads west of Greeley will be closed to traffic from time to time. The wind farm builders will be crossing some roads with their cranes and the road will need to be closed at that time. The road closures are expected to last about half a day.

**Pavement Marking Program** – A schedule has not been set yet.

**Crack Sealing Program**- A start date has not yet been set.

#### **NEXT MEETING DATE & TIME:**

The next regular session of the Board will be on Monday, August 1, 2011 at 1:15 pm at the Supervisor's Office in the courthouse.

#### **PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Madlom, second by Ries and carried to adjourn the meeting at 1:35 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 1, 2011  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Pat Dede, Daniel Walderbach, Gary Helmricks, Randy Mahoney, Patrick Dolan, Jim Shover, Tina Shover, Anthony Bardgett, Carla Becker and three (3) members of the media. Jerry Ries, Chairperson, called the meeting to order at 1:15 PM.

Motion made by Madlom, second by Helmricks and carried to approve the regular session minutes from the July 25, 2011 meeting. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve Shirley Helmricks, Jeff Madlom and Jerry Ries to attend the RTA Meeting in Dubuque on August 4, 2011. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following claims for payment, including the July 29<sup>th</sup>, 2011 payroll in the amount of \$164,061.23 warrant #18106 - #18231:

Abbe Center	RCF / PMI	10714.50	Treasurer, State of Iowa	MH Services	110520.56
Advancement Services	Work Activity Services	676.00	IA Natural Heritage Found	Dues & Memberships	250.00
Alan Koelker	Repair/Maint-Misc Equip	30.00	Iowa Outdoors	Magazines/Books/Newspaper	15.00
Alliant Energy	Service	1944.61	ISACA Treasurer	Education & Training	290.00
American Institutional Supply	Medical & Lab Supplies	59.47	K Construction Inc	Bridges	20417.81
Bonney J Amsden	Food & Provisions	6.49	Mary K Kaiser	Employee Mileage/Subs	18.86
Bard Concrete	Roads	7606.69	Leon Kelchen	Grounds & Maint Supplies	44.00
Becker Electric LLC	Repair/Maint-Fixed Equip	45.00	Carol E Krogmann	Conservator	18.00
Benton Co Social Service	Basic Needs – Other	269.75	Kuhlman Construction LC	Roads	180677.93
John W Bernau	Employee Mileage/Subs	101.00	Kuhlman Quarries	Roads	12649.57
Black Hills Energy	Service	166.26	Lenz Collision Center	Repair/Maint- Vehicle	250.00
Black Hills Energy	Assistance	56.44	Leonard Muller Funeral Hme	Funeral Services	1500.00
Boubin Tire Co	Repair/Maint- Vehicle	27.48	Jill Lewis	Buildings-Repair/Maint	150.00
BP	Fuels	773.07	Linn Co Comm Services	Representative Payee	240.07
Brown Supply Co Inc	Construction/Maint	666.85	Loel J Madlom	Stationery/Forms	7.44
Douglas D Bush	Fuels	20.00	Mail Services LLC	Postage & Mailing	571.85
CAB Solutions LLC	Repair/Maint-Radio Equip	118.40	Main Street Market	Prisoner Meals	1660.48
Carls Feed & Farm Store	Chemicals/Gasses-Herb	754.40	City of Manchester	Utilities	174.82
CCMS	Data Processing	925.00	Manchester Press	Publications	1277.35
ChemRight Laboratories Inc	Engineering Services	960.00	Manchester Signs	Repair/Maint- Vehicle	341.50
Chicago Central & Pacific	Roads	1802.39	Mary Greeley Medical Center	Diagnostic Evaluation	1249.55
City Laundering Co	Buildings-Repair/Maint	122.44	Masonville Greenwood Cem	Care of Graves	75.00
CPI Qualified Plan Cnslt	Planning-Consulting	136.95	Medical Associates Clinic	Diagnostic Evaluation	3534.50
D&S Portables Inc	Custodial Supplies	184.00	Mercy Medical Center	Diagnostic Evaluation	7287.00
Karen S Dabroski	Employee Mileage/Subs	21.09	Mercy Radiologist of Dbque	Diagnostic Evaluation	335.32
DAC Inc Julien Care Facility	RCF	1034.00	Monkeytown	Supplies	403.99
Del Co Emergency Manage	Contrib-Other Govt	29446.40	Monroe Systems	Stationery/Forms	50.72
Leader Publications Inc	Board Proceedings	1470.28	Opportunity Village	Work Activity Services	964.00
Del Co Public Health	Refunds /Reimbursements	6634.17	Palmer Hardware	Repair/Maint-Misc Equip	9.29
Delaware Co Sheriff	Transportation	811.57	Carol A Pins	Conservator	26.00
Des Moines Stamp Mfg Co	Stationery/Forms/Off Supp	61.50	Prairie View Management	RCF	1677.60
Dolan Insurance Agency	Equipment Insurance	1355.00	Pro Build	Electrical Supplies	106.46
Don & Walt LLC	Radio & Communications	1910.60	Beverly Rahe	Employee Mileage/Subs	121.15
Dons Truck Sales Inc	Construction & Maint	163.32	Regional Transit Authority	Bus	205.80
ECIA	Education & Training	3607.62	Reliance Telephone Inc	Telephone Services	300.00
Edgewood Auto & Tire	Repair/Maint-Const Equip	111.94	Gerald L Ries	Employee Mileage/Subs	35.19
Edgewood Saw & Supply	Repair/Maint-Const Equip	18.00	Rite Price Office Supply	Supplies	320.36
Ed's Lawn Care	Buildings-Repair/Maint	360.00	Dennis Rodamaker	Grounds & Maint Supplies	150.00
Tina Elgin	Buildings-Repair/Maint	500.00	Safety X-treme	Traffic & St Sign	885.19
Emeritus at Silver Pines	RCF	2419.97	Scott VanKeppel LLC	Construction & Maint	69.21
ETC	Dues & Memberships	4813.00	Simmons Perrine Moyer	Labor Relations Services	991.50
Everys Auto & Tire Center	Repair/Maint- Vehicle	166.01	Spectrum Industries	Supported Comm Living	92.48
Excel Binding Inc	Book Binding	10000.00	The Sunshine Boy	Custodial Supplies	40.00
Fareway Store Inc	Food & Provisions	100.00	Superior Welding Supply	Rental-Machinery/Mech	120.00
Farm & Home Publishers	Off Publication/Legal Not	408.50	Systems Unlimited Inc	Work Activity Services	169.20
Sarah M Feldmann	Conservator	21.21	Three Rivers FS	Fuels	14675.12
April Fisher	Custodial Supplies	90.00	Uniform Den Inc	Wearing Apparel/Uniform	102.49
Forestry Suppliers Inc	Medical & Health Services	300.17	Upper Bay Cemetery	Care of Graves	85.00
G&G Living Centers Inc	Work Activity Services	625.04	US Postmaster	Postage & Mailing	190.00
Ryan J Gallagher	Employee Mileage/Subs	28.01	VISA / Mastercard	Education & Training	718.38
Garlyn R Glanz	Postage & Mailing	10.40	Jason Wall	Rent Payments	300.00
The Green Spot	Buildings-Repair/Maint	87.80	Walmart Community	Conservator	1122.92
Groth Services LLC	Buildings-Repair/Maint	335.50	Weber Paper Company	Custodial Supplies	549.83
Grout Scouts Inc	Concrete & Clay & Plastic	29877.50	Sheri L Weber	Conservator	18.00
Hancock County Sheriff	Legal-Court Related	38.35	Weiners Tree/Stump	Park Development	2171.75
Hausers Water Systems Inc	Plumbing Repair/Maint	30.48	Stacy L Wessels	Conservator	19.00
Heritage Printing	Printing Services	476.51	Windstream	Telephone Service	355.04
Dan Hogan	Park Development	500.00	Windstream	Telephone Service	1855.86
JoEllen Holtorf	Employee Mileage/Subs	12.21	Wulfekuhle Electric LLC	Electrical Service	90.00
Home Depot Credit Services	Grounds & Maint Supplies	144.61	Zee Medical Inc	Medical & Lab Supplies	85.15
City of Hopkinton	Electrical Power	104.80	Billie K Zumbach	Employee Mileage/Subs	51.61

Motion made by Helmricks, second by Madlom and carried to approve the following "Applications for Approval of Underground Construction on Delaware County Right-of-Way":

**Windstream Communications, Inc.** to bury copper telephone cable to provide service to an Amish phone hut at 2274 250<sup>th</sup> St located approximately one mile southeast of Delhi in Sections 18 & 19 of Delhi Township. There were no underground construction permit applications filed for approval, and

**Windstream Communications, Inc.** to bury copper telephone cable across Delaware/Buchanan Ave to provide service to a new house at 1258 Delaware/Buchanan Ave which is located approximately one mile north of C64 in Section 18 of Richland Township. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the following manure management plans and updates: a new plan from JB Investments LLC, Reth Site, located in Section 8 of South Fork Township; an update for Patrick Maloney in Section 12 of Delaware Township; an update for Linda Kirby in Section 31 of Richland Township; an update for Larry Dierksen in Section 18 of Milo Township. All Ayes

Dan Walderbach, addressed the Board regarding adding breaker bars to a few of the courthouse entrance doors. Currently the doors are key operated from both the inside and outside. Mr. Walderbach gave a presentation on adding slim line breaker bars to allow ease in exiting the building. He stated that this addition would not help alleviate the stability of the doors during wind storms.

Motion made by Helmrichs, second by Madlom and carried to table the consideration of adding breaker bars to the courthouse entrance doors until next board meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approving extending to taxpayers only that portion of the Homestead Credit funded by the state appropriation set at 63% of the value of the Homestead Tax Credit for taxes payable in the 2011-12 Fiscal Year. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve setting August 29, 2011 at 1:15 pm as the date and time to receive bids on the sale of two (2) Community Services' vehicles. All Ayes

Jim and Tina Shover addressed the Board in regards to damages to their vehicle which they say happened due to Tina hitting a mound of rock on their gravel road. According to the Shovers, Tina was traveling at only 24 mph when her SUV hit a mound of gravel on the road causing damage to the front end of her white SUV as well as to its undercarriage. A claim for payment with the county's insurance company has been denied. Unfortunately, Mrs. Shover had left the scene and had not filed a police report regarding the incident.

Anthony Bardgett, County Engineer, stated that he had spoken with his employees on the scene and that no one noticed any unusually large pile of rock. Normally the rock is spread to a 3-6 inch layer.

Pat Dolan, the local agent for the county's insurance company, stated that the matter should be handled between the two insurance companies. He stated that the Shovers should file a claim with their insurance company. Their company will also investigate and if they feel the county has done something wrong, they will subrogate against the county's insurance company.

Mrs. Shover just wanted the Board to know that if she had been traveling at a higher rate of speed, someone could have been seriously injured.

Motion made by Madlom, second by Helmrichs and carried to approve the low bid from K Construction Inc. in the amount of \$101,374.60 for the Sherwood Road Bridge Project. This was a state bid letting held on July 19, 2011. Bids received were as follows:

K Construction Inc.	\$101,374.60
Jim Schroeder Construction, Inc.	\$107,611.54
Taylor construction Inc.	\$123,348.00
Iowa Bridge & Culvert LC	\$126,878.03
Cramer and Assoc. Inc.	\$187,627.00

The late start date for this project is August 22, 2011 with 40 working days allocated for completion. All Ayes

#### **ENGINEER'S REPORT:**

**Bailey's Ford Bridge Project** –Work will continue on forming the falsework decking.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – The contractor is planning on pouring the concrete decking this week.

**Stahlberg Culvert** – A little more intersection work still remains before the road will be opened. The road should be opened by the end of this week.

**Contract Rock** – The contractor is spreading rock in the southeast part of the county.

**X15 Resurfacing Project** –We are waiting for the contractor to start the hot mix asphalt surface.

**Oneida Road Resurfacing Project** – The bridge approaches were completed last week. The road still remains closed due to cure time for the concrete. The asphalt contractor is planning on starting work this week.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – Board approved low bid from K Construction, Inc during today's meeting.

**Greeley Wind Farm** – Over the next couple of weeks, a few roads west of Greeley will be closed to traffic from time to time. The wind farm builders will be crossing some roads with their cranes and the road will need to be closed at that time. The road closures are expected to last about half a day.

**Pavement Marking Program** – A schedule has not been set yet.

**Crack Sealing Program**- The contractor plans to start in the next couple of weeks.

#### **NEXT MEETING DATE & TIME:**

The next regular session of the Board will be on Monday, August 8, 2011 at 1:15 pm at the Supervisor's Office in the courthouse.

#### **PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:51 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 8, 2011  
 Manchester, Iowa  
 11:00 AM

The Delaware County Board of Supervisors met in work session this date at 11:00 AM with all members present. Also present were Pat Dolan, Carolyn Wilson, Garlyn Glanz, Norm Wellman, Dave Timmer, Jodi Cahalan, Leslie Bramwell, Anthony Bardgett and Carla Becker. There were no members of the media present. Jerry Ries, Chairperson, called the meeting to order at 11:00 AM.

Pat Dolan, Dolan Insurance Agency, and Linda Bramwell, EMC Insurance Co, addressed the Board and Department Heads in regards to a select provider program for initial injury to employees covered under Workers' Compensation. EMC is the county's carrier for Workers' Compensation coverage. This program has been successfully implemented in several other districts, counties and states. Basically, the intent of the program is to help lower workers' compensation costs, standardize the care given to employees and to provide a formalized process for handling workers' compensation injuries. Subscribing to the program will not cost the county anything.

In Iowa, the employer has the right to designate the care provider in cases of workers' compensation injuries. By designating the providers that employees can see after sustaining a work related injury, the county can make certain that the provider is aware of the county's policies and procedures regarding workers' compensation. It will also provide forms for communication between the provider and the county.

Comments from the department heads in attendance were very positive. The next step would be for the Board of Supervisors to officially consider approval of the program. If approved, the Delaware County Auditor's Office would work closely with Leslie Bramwell to implement the program and develop the appropriate forms.

The Board thanked everyone for their time. Meeting was adjourned at 11:40 am.

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 8, 2011  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Joseph Wiewel, Ed Schmidt, Randy Parrott, Daniel J. Walderbach, Pat Dolan, Ken Burns, Dick Foust, Anthony Bardgett, Carla Becker and three (3) members of the media. Jerry Ries, Chairperson, called the meeting to order at 1:15 PM.

Motion made by Madlom, second by Helmrichs and carried to approve the regular session minutes from the August 1, 2011 meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following employees to attend their respective meetings: Pat Oberbroeckling to attend the Iowa Streets & Roads Workshop & Conference September 27-29, 2011 in Ames; Linda Schaul to attend the Iowa County Engineer's Office Organization Fall Conference October 12-14, 2011 in Des Moines; and Shirley Helmrichs to attend the Senior Forum for Scenic Valley in Dubuque on August 9, 2011. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment,

Accent Laser Services Inc	Stationery/Forms/Off Support	142.95
Alliant Energy	Service	4315.08
City of Manchester	Water Use & Sewer	330.40
Mediacom LLC	Data Processing	329.85
NE IA Telephone Service Inc	Telephone Services	49.99
Pictometry International Corp	Data Processing	4337.10
Rite Price Office Supply	Supplies	28.98
Runde Auto Group	Assessor-Car Expense	24.45
Three Rivers FS	Assessor-Car Expense	44.99
Walmart Community	Custodial Supplies	40.39
Windstream	Telephone Service	479.75

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" filed for approval.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the manure management plans and update from Klosterman Brothers, Inc., WPF-2 Site, in Section 23 of North Fork Township. All Ayes

Dan Walderbach, The Lock Shop, had addressed the Board last meeting regarding adding breaker bars to a few of the courthouse entrance doors. Currently the doors are key operated from both the inside and outside. Mr. Walderbach gave a presentation on adding slim line breaker bars to allow ease in exiting the building. He stated that this addition would not help alleviate the stability of the doors during wind storms. His quote was for \$1,703.66 for four entrance doors. Supervisor Helmrichs just wanted to make certain that the doors would not need to be re-keyed; which he affirmed they will not need to be.

Motion made by Madlom, second by Helmrichs and carried to approve Dan Walderbach, The Lock Shop, to add breaker bars to one of the north, west and south entrance doors and the entrance door to the jail basement in consideration of \$1,703.66. Mr. Walderbach stated he would begin the work next week. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Liquor License Renewal Application for Tina Maloney, The Pizza Place, operating at 26166 208<sup>th</sup> Ave in De Ihi. This is a twelve (12) month Class C liquor license with Sunday Sales Privileges. The effective date of said license will be August 14, 2011. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution regarding the destruction of records:

**RESOLUTION  
 DESTRUCTION OF RECORDS**

Pursuant to the 2009 Code of Iowa, Section 331.323 sub section 2d, and Sections 50.19 and 48A.32, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

- Claims – July 2005 – June 2006
- Cancelled Warrants – July 2005 – June 2006
- Spangler Bank Statements 6/30/2004 thru 12/31/2005
- Receipts 2000/2001
- 2004 IPERS Reports
- 2004 State Withholding Reports

- 2004 State Unemployment Reports
- 2004 Receipts
- 2004 BCBS Monthly Statements
- 2004 WC Reports
- 2004 FYE Reports
- 2005 Flex Elections/Claims for Reimbursements
- 2009 City Election
- 2010 Lake Delhi Combined Recreational Facility & Water Quality District Election held 7/20/2010
- NL School Special Election held 2/1/11

Delaware County Board of Supervisors

/S/ Jerry Ries, Chairperson

/S/ Shirley Helmrichs

/S/ Jeff Madlom

Signed this 8th day of August, 2011.

ATTEST: /S/Carla K. Becker, Delaware County Auditor

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Clerk of Court's Monthly Report and Remittance showing that for the month of July, 2011, \$1,129.57 has been collected and deposited into the general funds. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Recorder's Monthly Report showing that for the month of July, 2011 the following fees were deposited into the respective funds:

General Fund	\$9,921.82
Recorder's Document Management Fund	297.00
Electronic Transfer Fund	<u>297.00</u>
Total Collected	\$10,515.82

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Treasurer's Banking and Investment Report showing as of August 1, 2011 there was \$5,697,393.54 invested in various banks across the county on behalf of all county taxing entities. All Ayes

Investors with Pin Oak Links, Dick Foust, Joseph Wiewel, Ken Burns, Randy Parrott & Pat Dolan were present to request that the Board approve the hard surfacing of 185<sup>th</sup> Ave (Pin Oak Road) in Milo Township from Jefferson Road (D5X) to Pin Oak Park; approximately 8/10<sup>ths</sup> of a mile. Dick Foust stated that there have been approximately 27 houses built off that roadway in the past few years. He also commented that there are several vacant lots available for building homes in the near future. Pin Oak Links is also planning on building a supper club/event center south of Dudak's property on this same roadway. There are 23 Pink Oak Links investors pursuing this project which hinges on the Board's decision to hard surface the roadway. According to Mr. Foust, the current road bed would be sufficient for paving with the exception of the south end. He has spoken with Phil Neuhaus, the property owner on the south end, and he is willing to work with the county for additional right-of-way.

Supervisor Madlom asked the group how many potential employees there would be if the supper club/event center were built.

Ken Burns stated that they are currently issuing 29 pay checks without an event center.

Anthony Bardgett, County Engineer, stated that there was RISE grant money available for the project south of Earlville because the new business is classified as industrial. The grant will cover 80% of the project's cost. Unfortunately, those monies would not be applicable here.

Supervisor Ries read a letter submitted to the Board from Garlyn Glanz, Conservation Director. He stated that he is in favor of the roadway being hard surfaced. He has seen a significant increase in traffic into the park due to canoe/kayak usage. He does not foresee this type of usage decreasing any time soon.

Supervisor Madlom stated that he feels the Board needs to really take a close look at this due to its economic development impact. With the potential of new jobs and the increase in homes being built, there could be a significant impact if the road were to be hard surfaced.

Mr. Bardgett stated that with the improvements to drainage on the south end and additional profile work on the roadway, he estimates that the placement of three inches (3") of hot-mix asphalt would cost approximately \$197,037 based on this year's prices.

Supervisor Helmrichs stated that the project was at one time in the 5 year plan. However, it is currently not in the plan and there is no precedence to add a project to the plan based on a request from a private group.

Mr. Bardgett stated that the 185<sup>th</sup> Ave was removed from the 5 year plan because of a change in philosophy. There are a lot of existing roads which need taken care of. The county changed its vision from an emphasis on new hard surfacing to the maintenance of the existing hard surfaced roadways. However, it would be easier to maintain the road if it were hard surfaced. With that said, hard surfaced roadways cost five (5) times as much as gravel roads.

Supervisor Ries stated that he feels the Board needs to take a strong look at adding this to the five (5) year plan for paving.

Supervisor Helmrichs would like to take a look at the current five (5) year plan. She noted that the Engineer did not have the extra money to do this project just sitting in his budget.

Mr. Foust stated that they would like a firm commitment from the Board that this project would be worked into the schedule within the next year or so with paving taking place sometime in late July or August of 2012.

Supervisor Ries also stated that the Board will need to take into consideration the loss of tax revenue due to the breach of the Lake Delhi dam.

The Pin Oak Link investors thanked the Board and Mr. Bardgett for their time.

Motion made by Madlom, second by Helmrichs and carried to set August 15, 2011 at 1:15 pm as the date and time to receive bids for 15,600 gallons of liquid propane (13,000 gal for Secondary Rd & 2,600 gal for Conservation). All Ayes

- \* Motion made by Helmrichs, second by Madlom and carried to approve setting August 15, 2011 at 1:15 pm as the date and time to receive bids for 5,000 tons of Winter Salt. All Ayes

**ENGINEER'S REPORT:**

**Bailey's Ford Bridge Project** –The contractor is working on the overhang forms for the deck.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – The bridge deck was poured last week. Once the proper cure strength is achieved, the deck forms will be stripped and work will continue on the bridge rail.

**Stahlberg Culvert** – Work is complete and the road is now open to traffic.

**Contract Rock** – The contractor will be spreading in the west and northwest part of the county. The contract rock program is approximately 75% complete.

**X15 Resurfacing Project** –We are waiting for the contractor to start the hot mix asphalt surface.

**Oneida Road Resurfacing Project** – Work continues this week with the asphalt paving operation. The road section through Oneida is open to traffic now.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – Board approved low bid from K Construction, Inc.

**Greeley Wind Farm** – Over the next couple of weeks, a few roads west of Greeley will be closed to traffic from time to time. The wind farm builders will be crossing some roads with their cranes and the road will need to be closed at that time. The road closures are expected to last about half a day.

**Pavement Marking Program** – The contractor expects to begin within a few weeks.

**Crack Sealing Program** - The contractor plans to start in the next couple of weeks.

**NEXT MEETING DATE & TIME:**

The next regular session of the Board will be on Monday, August 15, 2011 at 1:15 pm at the Supervisor's Office in the courthouse.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Helmricks, second by Madlom and carried to adjourn the meeting at 1:53 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 15, 2011  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Dan Ries, Anthony Bardgett, Carla Becker and three (3) members of the media. Jerry Ries, Chairperson, called the meeting to order at 1:15 PM.

Motion made by Madlom, second by Helmrichs and carried to approve the regular session minutes from the August 8, 2011 meeting with the following correction:

In the paragraph before the Engineer's Report, the motion was to set date to receive bids for Winter Sand not Winter Salt.

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following employees to attend their respective meetings:

Anthony Bardgett and Jeff Madlom to attend the RPA meeting in Dubuque on August 16, 2011; Jerry Ries to attend the RC&D meeting in Maquoketa on August 17, 2011; Retroactively for Peggy Petlon to attend a TAG meeting in Dubuque on August 9, 2011 and for Peggy Petlon, Laura Schuman, Kim Gehling and Carolyn Becker to attend the TCM Conference in Des Moines August 9-12, 2011; Peggy Petlon to attend the NE Iowa CPC meeting in West Union on August 19, 2011; Peggy Petlon to attend a transportation meeting in Dubuque on August 23, 2011; and Peggy Petlon to attend a CPC Regional meeting in Cedar Rapids on August 26, 2011. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment, including the August 12, 2011 payroll in the amount of \$157,838.11, warrant #18425 - #18593:

Advanced Systems Inc	Maint-Off Equip/Furniture	261.69	Houlihan Sanitation Service	Sanitation Disposal	295.50
Advantage Home Medical	Home/Vehicle Modification	414.72	Treasurer, State of Iowa	Basic Needs – Other	120856.88
Alliant Energy	Electrical Power	1961.72	IA Dept of Nat Resources	Licensing	340.00
Altorfer Inc	Construction/Maint	57933.12	IA Prison Industries	Park Development	118.80
American Institutional Supply	Clothing & Dry Goods	203.41	Innovative Ag Services Co	Agric/Hort Services	454.00
Area Payee Services	Representative Payee	37.00	ISAC	Education & Training	260.00
Bard Concrete	Roads	10683.72	ISU Bridge Engineering Cntr	Education & Training	170.00
Barron Motor Supply	Construction/Maint	24.20	John Deere Financial	Chemicals/Gasses-Herb	609.81
Becker Electric LLC	Repair/Maint-Fixed Equip	99.60	John Deere Financial	Construction/Maint	44000.00
Carla K Becker	Employee Mileage/Subs	5.95	Jones Co Sheriff	Legal-Court Related	27.16
Benton Co Social Service	Basic Needs - Other	228.25	K Construction Inc	Bridges	2720.26
Best Cleaners	Dry Cleaning	1039.50	Knipper Auto & Tire	Repair/Maint- Vehicle	26.20
Bi-County Disposal Inc	Sanitation Disposal	164.00	Kuhlman Construction LC	Roads	60582.71
Black Hills Energy	Natural -LP Gas-Fuel Oil	135.97	Kuhlman Quarries	Roads	13171.52
Bob Stephen Motors Inc	Repair/Maint- Vehicle	77.64	Lab Safety Supply Inc	Safety Items	146.78
BOSS	Stationery/Forms/Supplies	101.82	Lake Design & Décor	Grounds & Maint Supplies	122.07
Boubin Tire Co	Repair/Maint-Const Equip	21.55	Lambert Reporting	Legal-Court Related	27.30
Carls Feed & Farm Store	Public Education Items	89.00	Lechtenberg Janitorial	Custodial Supplies	139.75
Carpenter Uniform/Promo	Wearing Apparel & Uniform	318.72	Jill Lewis	Buildings-Repair/Maint	150.00
Carr & Carr Attorneys	Legal Rep for Commitment	79.10	L L Pelling Co Inc	Roads	557.04
Cedar Cross Overhead Door	Buildings	97.50	Main Street Market	Prisoners Meals	1064.95
CenTec Cast Metal Products	Care of Graves	1972.56	Manchester Capital Invest	Rent Payments	902.00
Central Iowa Water	Water Use & Sewer	43.38	City of Manchester	Water Use & Sewer	35.45
Century Cab Inc	Cab	20.00	Manchester Press	Publications	752.33
City Laundering Co	Conservator	59.63	Maquoketa Valley REC	Electrical Power	3849.67
Clemens Walters Conlon etal	Legal Rep for Commitment	88.00	Martin Equip of IA IL Inc	Repair/Maint-Const Equip	629.50
City of Colesburg	Roads	1448.36	Rita McGrane	Supervised Living	400.00
D&S Portables Inc	Sanitation Disposal	219.65	Medical Associates Clinic	Diagnostic Evaluation-Com	528.00
Data Imaging Supplies Inc	Office Equipment/Furniture	766.52	MercyCare Medical Corp	Safety Protect Supplies	109.00
Del Co Historical Society	Buildings-Repair/Maint	3923.16	Monticello Express	Ballot Layout/Setup/Print	51.15
Del Co Public Health	Refunds/Reimbursements	7299.98	NE IA Telephone Service In	Repair/Maint-Misc Equip	79.94
Delaware Co Sheriff	Transportation	1171.10	North IA Juvenile Detention	Protection/Security	625.00
Delaware Co Solid Waste	Sanitation Disposal	2045.55	Nyhart Attn Finance Dept	Acct/Audit/Clerical	1200.00
Del Co Treasurer	Data Processing	10.00	On-Site Health Service	Safety Items	50.00
Delhi Lumber	Buildings	482.23	Palmer Hardware	Buildings	349.45
City of Delhi	Roads	2015.22	Penn Center	Buildings	1335.74
Diamond Mowers Inc	Construction/Maint	4085.00	Pepsi-Cola Gen Bottle Inc	Pop	173.53
DJ Repair	Repair/Maint-Const Equip	168.40	Deborah L Peyton	Employee Mileage/Subs	289.66
Don & Walt LLC	Boiler Inspection, Etc	249.50	Precise MRM LLC	Repair/Maint-Radio Equip	609.89
Dubuque County Sheriff	Legal-Court Related	70.00	Pro Build	Electrical Supplies	70.99
Dyersville Commercial	Board Proceedings	1768.96	Quill Corporation	Stationery/Forms/Supplies	133.86
Dyersville Equipment Co	Repair/Maint-Const Equip	49.00	QWEST	Telephone Services	448.97
Eastern Ia Welding Serv Inc	Repair/Maint-Const Equip	337.50	Rise LTD	Work Activity Services	147.20
Eastside Storage	Buildings-Repair/Maint	30.00	Rite Price Office Supply	Stationery/Forms/Supplies	808.63
Edgewood Auto & Tire	Repair/Maint-Const Equip	139.20	River City Stone	Roads	441.40
City of Edgewood	Utilities	44.32	Rowley Equipment	Repair/Maint-Const Equip	96.30
Tina Elgin	Buildings-Repair/Maint	500.00	Schau Housing	Rent Payments	430.00
Election System & Software	Election Supplies	555.09	Melanie A Schroeder	Employee Mileage/Subs	594.16
F&M Bank	Stationery/Forms/Supplies	63.45	Scott VanKeppel LLC	Repair/Maint-Const Equip	453.49
Family Psychology Associates	Outpatient	115.00	Silveredge Cooperative	Fuels	3047.60
Janet Fischer	Grounds & Maint Supplies	120.00	Smittys	Vehicle Maint	399.20
April Fisher	Custodial Supplies	101.25	Solutions Inc	Data Processing	200.00
Flannegan Western	Construction/Maint	98072.71	St Joseph's Cemetery	Care of Graves	90.00
Four Oaks	Protection/Security	1446.15	Standard Auto Parts LLC	Construction/Maint	94.52
Gaffney Quarries Inc	Roads	1493.38	Sues Flower & Garden	Permanent Landscaping	110.00
Goodwill Industries	Work Activity Services	224.10	Three Rivers FS	Fuel etc	29759.15
Goodwill Ind of NE IA Inc	Supported Comm Living	121.48	John E Tyrrell MD	Rent Payments	300.00
Gudenkauf Tiling/Excavating	Steel-Iron-Related Metals	2902.40	Ubben Building Supply	Minor Equip & Hand Tools	210.00
Hausers Water Systems Inc	Water Use & Sewer	46.00	Unlimited Services Inc	General Transportation	954.00
Hawkeye Tire & Retreads	Tires & Tubes	632.96	US Cellular	Telephone Services	1329.10
Helle Farm Equipment Inc	Construction/Maint	531.56	US Postmaster	Postage & Mailing	42.00
Robert Helmrich	Grounds & Maint Supplies	74.00	Verles Hunting & Fishing	Ammunition	724.15
Heritage Printing	Printing Services	57.78	Weber Paper Company	Custodial Supplies	298.39
Hillcrest Comm MH	Outpatient	204.00	FE Welterlen Motors Inc	Repair/Maint- Vehicle	197.51
Hillcrest Family Services	Supported Comm Living	764.00	Widner Drug	Photo Supplies	122.11
Hopkinton Municipal Utility	Utilities	550.00	Windstream	Telephone Service	1640.06
City of Hopkinton	Grounds & Maint Supplies	135.00			

There were no underground construction permits filed for consideration.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of a manure management plan update from Mark & Sue Goebel in Section 6 of Coffins Grove. Since the Goebels are expanding their facility to over 2500 animal units, a matrix will need to be done. The Board will set a public hearing date once the paperwork is received from the Department of Natural Resources. All Ayes

Supervisor Ries began the discussion of what to do with the leased ground on the County Farm. Currently, the tillable and pasture ground are leased out to Dan Ries, from Earlville, in consideration of \$42,110.00 cash rent annually for three years. It has been the Board's policy in the past to put the lease up for bid every three years. This year, they are contemplating as to just extending the current lease to Mr. Ries rather than going out for bid.

Supervisor Madlom stated that he was in favor of offering Mr. Ries a three (3) year extension of the current lease. He commented that he felt Mr. Ries has taken good care of the property and worked well with the Board.

Supervisor Helmrichs is also in favor of offering an extension. She stated that Mr. Ries has worked well with the Board through tiling and waterway issues and has taken good care of the ground.

Dan Ries, who was in attendance, stated he would be willing to extend the current lease if the Board agreed to do so.

Motion made by Madlom, second by Helmrichs and carried to approve the extension of the current farm lease for the tillable and pasture ground on the County Farm for the term of three (3) years beginning March 1, 2012 and terminating February 28, 2015. Cash rent will remain at \$42,110.00 per year. All Ayes

The topic of Indirect Cost reimbursement was discussed. Carla Becker, County Auditor, asked the Board to approve the process of a negative receipt into the Mental Health Fund as a way to reimburse the General Fund for indirect costs associated with the Targeted Case Management and Community Life Programs. This process was recommended by the county's auditing firm.

Motion made by Helmrichs, second by Madlom and carried to approve the usage of a negative receipt into the Mental Health Fund to reimburse the General Fund for indirect costs associated with the Targeted Case Management and Community Life Programs. All Ayes

Supervisor Ries began the discussion of setting a minimum bid amount for the bid letting on August 29, 2011 for the sale of two (2) Community Services vehicles. He had spoken with J's Auto to see what their opinion was since they are in the business of selling used cars. They stated a good minimum bid for the Dodge would be \$7,000 and \$7,500 for the Taurus.

Blue Book puts the price at \$8,515 for the Dodge and \$8,745 for the Taurus.

Motion made by Madlom, second by Helmrichs and carried to set the minimum accepted bid at \$8,000 for each vehicle being put up for bid on August 29, 2011. Supervisor Ries felt this was a bit high for a minimum bid but would approve it. All Ayes

Motion made by Helmrichs, second by Madlom and carried to appoint Tim Fellingner as South Fork Township Trustee. He will be filling the vacancy left by the death of Jack Recker, his father-in-law. The Board wished to express their sincere gratitude for the many years of service Jack gave to the township and surrounding community. All Ayes

Motion made by Madlom, second by Helmrichs and carried to accept the verbal resignation of Brock Hermann as Honey Creek Township Clerk. The Board wished to thank him for his time serviced. They will now begin the process of filling this vacancy. Anyone interested should contact them as soon as possible. All Ayes

Motion made by Helmrichs, second by Madlom and carried to accept the resignation of Dennis Gudenkauf as VA Commissioner. The Board expressed their sincere appreciation for his many years of service to Delaware County's veterans. Hopefully, the Board will have someone to fill the vacancy in the near future. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the contract with K Construction, Inc. for Project #FM-C028(75)—55-28, the Sherwood Road Bridge Project, in consideration of \$101,374.63. The late start date for this project is August 22, 2011 with 40 working days allocated for completion. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following 28E Agreement with the City of Hopkinton:

**28E AGREEMENT  
INSPECTION OF CITY SIGNS BY DELAWARE COUNTY**

This agreement entered into this 15th day of August, 2011 by and between Delaware County, Iowa, and the City of Hopkinton, Iowa.

WHEREAS, both Delaware County and the City of Hopkinton are a public agency as is defined by Section 28E.2 of the Code of Iowa, and

WHEREAS, Section 28E.3 of the Code of Iowa provides that any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

WHEREAS, it is proposed, that Delaware County will perform a retro-reflectivity inspection on the City of Hopkinton's sign inventory as required by the FHWA's minimum reflectivity requirements, and

WHEREAS, Delaware County will perform this inspection once every four years based on the terms of Delaware County's sign reflectivity inspection policy, and

WHEREAS, Delaware County will invoice the City of Hopkinton for the time spent on said inspection, based on an hourly rate of inspection staff plus any applicable equipment maintenance fees, and

WHEREAS, the Delaware County Board of Supervisors and the City of Hopkinton have informed themselves as to the proposed inspection.

IT IS NOW AGREED that Delaware County and the City of Hopkinton enter into an agreement pursuant to Chapter 28E of the Code of Iowa providing for cooperative action pursuant to the proposed roadway construction project and, said cooperative actions include the following:

- 1) SCOPE OF WORK – Delaware County will perform retro-reflectivity inspection by the Retroreflectometer Method on the City of Hopkinton's sign inventory as required by the FHWA. Delaware County will store the inspection information on the county's GIS system and submit a report back to the city indicating which signs need to be replaced.
- 2) DURATION - This Agreement shall commence on the date that both parties sign this agreement and shall continue thereafter until either party wishes to terminate said agreement by written letter.
- 3) PURPOSE - The purpose of this Agreement is to accomplish the proposed inspection as described herein in accordance with the aforesaid scope of work and in agreement with conditions specified in this Agreement.
- 4) ADMINISTRATION – Delaware County shall be responsible for the administration of this project.
- 5) Delaware County and the City of Hopkinton agree to save and indemnify and keep harmless, each other against all liabilities, judgments, costs, and expenses which may in any way come against either party or which in any way result from carelessness or neglect of either party or its agents, employees, or workmen in any respect whatsoever.
- 6) The parties agree to indemnify and hold each other, their employees and agents, wholly harmless from any damages, claims, demands, or suits by any person or persons arising out of any acts or omissions by either party, its agents, servants or employees in the course of any work done in connection with any of the matters set forth in this agreement.

- 7) FINANCING – Delaware County will initially bear all costs of inspection of the City of Hopkinton’s sign inventory. Once said inspection is completed, Delaware County will invoice the City of Hopkinton for inspection staff costs and any applicable equipment maintenance fees.

This Agreement is subject to termination by written notice from any party.

Signed on this 15<sup>th</sup> day of August A.D. 2011

Board of Supervisors

Delaware County, Iowa

/S/ Jerry Ries, Chairperson

/S/ Shirley Helmrichs

/S/ Jeff Madlom

ATTEST:

/S/ Carla Becker

Delaware County Auditor

Signed on this 8<sup>th</sup> day of August A.D. 2011

City of Hopkinton

Hopkinton, Iowa

/S/ Cathy Harris, Mayor

/S/ DJ Hucker, Council Member

/S/ Bob Ristow, Council Member

/S/ Bob Port, Council Member

Rick Lange, Council Member - Absent

/S/ Sarah Helle, Council Member

Attest:

/S/ Amy M. Ries, City of Hopkinton Clerk

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following 28E Agreement with The City of Edgewood:

#### 28E AGREEMENT

##### INSPECTION OF CITY SIGNS BY DELAWARE COUNTY

This agreement entered into this 15th day of August, 2011 by and between Delaware County, Iowa, and the City of Edgewood, Iowa.

WHEREAS, both Delaware County and the City of Edgewood are a public agency as is defined by Section 28E.2 of the Code of Iowa, and

WHEREAS, Section 28E.3 of the Code of Iowa provides that any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

WHEREAS, it is proposed, that Delaware County will perform a retro-reflectivity inspection on the City of Edgewood’s sign inventory as required by the FHWA’s minimum reflectivity requirements, and

WHEREAS, Delaware County will perform this inspection once every four years based on the terms of Delaware County’s sign reflectivity inspection policy, and

WHEREAS, Delaware County will invoice the City of Edgewood for the time spent on said inspection, based on an hourly rate of inspection staff plus any applicable equipment maintenance fees, and

WHEREAS, the Delaware County Board of Supervisors and the City of Edgewood have informed themselves as to the proposed inspection.

IT IS NOW AGREED that Delaware County and the City of Edgewood enter into an agreement pursuant to Chapter 28E of the Code of Iowa providing for cooperative action pursuant to the proposed roadway construction project and, said cooperative actions include the following:

- 1) SCOPE OF WORK – Delaware County will perform retro-reflectivity inspection by the Retroreflectometer Method on the City of Edgewood’s sign inventory as required by the FHWA. Delaware County will store the inspection information on the county’s GIS system and submit a report back to the city indicating which signs need to be replaced.
- 2) DURATION - This Agreement shall commence on the date that both parties sign this agreement and shall continue thereafter until either party wishes to terminate said agreement by written letter.
- 3) PURPOSE - The purpose of this Agreement is to accomplish the proposed inspection as described herein in accordance with the aforesaid scope of work and in agreement with conditions specified in this Agreement.
- 4) ADMINISTRATION – Delaware County shall be responsible for the administration of this project.
- 5) Delaware County and the City of Edgewood agree to save and indemnify and keep harmless, each other against all liabilities, judgments, costs, and expenses which may in any way come against either party or which in any way result from carelessness or neglect of either party or its agents, employees, or workmen in any respect whatsoever.
- 6) The parties agree to indemnify and hold each other, their employees and agents, wholly harmless from any damages, claims, demands, or suits by any person or persons arising out of any acts or omissions by either party, its agents, servants or employees in the course of any work done in connection with any of the matters set forth in this agreement.
- 7) FINANCING – Delaware County will initially bear all costs of inspection of the City of Edgewood’s sign inventory. Once said inspection is completed, Delaware County will invoice the City of Edgewood for inspection staff costs and any applicable equipment maintenance fees.

This Agreement is subject to termination by written notice from any party.

Signed on this 15<sup>th</sup> day of August A.D. 2011.

Board of Supervisors

Delaware County, Iowa

/S/ Jerry Ries, Chairperson

/S/ Shirley Helmrichs

/S/ Jeff Madlom

ATTEST:

/S/ Carla Becker

Delaware County Auditor

Signed on this 8<sup>th</sup> day of August A.D. 2011

City of Edgewood

Edgewood, Iowa

/S/ James Stone, Mayor

/S/ Frank Riester, Council Member

/S/ Jill Hemann, Council Member

/S/ Bruce Hemann, Council Member

/S/ Jim Fannon, Council Member

/S/ Brad Perrinjaquet, Council Member

ATTEST:

/S/ Cindy Vorwald

City of Edgewood Clerk

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution setting a public hearing date and time for a proposed road vacation:

**RESOLUTION FOR ROAD VACATION  
PUBLIC HEARING**

WHEREAS, the Code of Iowa, section 306.10 gives the Board of Supervisors the power to establish, alter and vacate any road under its jurisdiction, and

WHEREAS, the Board of Supervisors no longer believes the county needs to maintain easement or ownership of right of way on the following road,

NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has scheduled a Public Hearing to be held at 1:15 P.M. on Tuesday, September 6, 2011 in the Board of Supervisors Office in the Delaware County Courthouse, Manchester, Iowa to discuss the proposed vacation of county right of way as follows:

That portion of 130<sup>th</sup> Avenue, commencing at the northwest corner of the northwest quarter of Section Three (3), Township Eighty-Eight (88) North, Range Six (6) West of the Fifth P.M., Delaware County, Iowa thence running south approximately three hundred and ten (310) feet to the point of termination. The road alignment is sixty-six (66) feet right-of-way.

At said Public Hearing, any person present, and so wishing will be given the opportunity to be heard, for or against, the proposed right of way vacation. Any person so wishing may file a document with the Delaware County Auditor's Office prior to the time of the hearing, should the person wish the document to be read for them at the time of the hearing.

/S/ Jerry Ries, Chair County Board of Supervisors

/S/ATTEST: /S/ Carla Becker, County Auditor

Dated this 15<sup>th</sup> day of August, 2011

All Ayes

This being the date and time set to receive bids for the county's supply of liquid propane, Anthony Bardgett, County Engineer read the following bid aloud:

Consolidated Energy    \$1.74/gallon

It was discussed that the Board was expecting at least one more bid for this material but only one was received.

Motion made by Madlom, second by Helmrichs and carried to approve Consolidated Energy's bid of \$1.74/gallon for 15,600 gallons of Liquid Propane. All Ayes

This being the date and time set to receive bids for Winter Sand, Anthony Bardgett read the following bids aloud:

River City Stone            \$6.25/ton  
Kuhlman Construction    \$7.00/ton  
Bard Concrete              \$6.29/ton

Motion made by Helmrichs, second by Madlom and carried to approve River City Stone's bid of \$6.25/ton for 5,000 tons of Winter Sand. All Ayes

**ENGINEER'S REPORT:**

**Bailey's Ford Bridge Project** –The contractor is working on formwork for the deck. Once formwork is completed, the deck steel will start to be laid.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – The bridge rail was poured last week. Work will continue this week on the wing posts and stripping the deck forms.

**265<sup>th</sup> Ave Bridge – Oneida Twp** – At this point, the contractor is planning on beginning construction next spring. The late start date is April 2, 2012.

**Contract Rock** – The contractor will be spreading in the northwest part of the county.

**X15 Resurfacing Project** –Asphalt paving is expected to start sometime this week.

**Oneida Road Resurfacing Project** – Asphalt paving should be completed this week. Work will continue on building shoulders this week.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – Board approved contract with K Construction, Inc today. Late start date is August 22, 2011.

**Greeley Wind Farm** – Over the next couple of weeks, a few roads west of Greeley will be closed to traffic from time to time. The wind farm builders will be crossing some roads with their cranes and the road will need to be closed at that time. The road closures are expected to last about half a day.

**Pavement Marking Program** – The contractor expects to begin within a few weeks.

**Crack Sealing Program** - The contractor plans to start in the next couple of weeks.

**NEXT MEETING DATE & TIME:**

The next regular session of the Board will be on Monday, August 22, 2011 at 1:15 pm at the Supervisor's Office in the courthouse.

**PUBLIC COMMENTS:**

The Board was asked if they were going to hold a bond issue for the lake. Supervisor Ries responded that the Board had not received any recent requests to hold a bond issue regarding the rebuilding of the Lake Delhi Dam.

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:55 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 22, 2011  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Anthony Bardgett, Carla Becker and three (3) members of the media. Jerry Ries, Chairperson, called the meeting to order at 1:15 PM.

Motion made by Madlom, second by Helmrichs and carried to approve the regular session minutes from the August 15, 2011 meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following employees to attend their respective meetings: Carla Becker, Anne Rave and Peggy Hildebrand to attend a real estate class in Ames on September 20, 2011; and Anne Rave and Peggy Hildebrand to attend a legal description class in the Amanas September 21 & 22, 2011. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment:

Mediacom LLC	Cable Service	29.94
US Cellular	Telephone Services	194.07
Windstream	Telephone Service	305.41

All Ayes

There were no underground construction permits filed for consideration.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of a manure management plan update from Gary Wedewer in Section 35 of Colony Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to set September 12, 2011 at 1:15 pm as the date and time to hold a public hearing regarding the construction permit application for a confinement feeding operation submitted by Mark & Sue Goebel. They have proposed adding one new deep pit swine finisher barn at their existing location. All Ayes

Motion made by Helmrichs, second by Madlom and carried to officially change the name of the lower level conference room from the "Assessor's Conference Room" to simply "Conference Room". Since this room is utilized by various groups, the Board feels that the name of the room needs to be more generic. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the FY 2010-11 Financial Report for the Delaware County Memorial Hospital d/b/a Regional Medical Center as required by Section 11.14 of the Code of Iowa. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the FY 2010-11 Statement of Receipts and Expenditures for the Delaware County Agricultural Extension Council. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the state requirements for the Delaware County Veterans' Affairs Office and expenditure guidelines for the state allocation of \$10,000. All Ayes

Anthony Bardgett, County Engineer, and Carla Becker, County Auditor, addressed those present in regards to the Liquid Propane bids that were received for last week's bid letting. Ms. Becker explained that a representative of Consolidated Energy had phoned her office the morning of August 15, 2011 to ask permission to fax a Liquid Propane bid to her office for consideration by the Board. She had tried to telephone the Engineer's Office to get his approval but the line was busy. Having someone fax in a bid is not normal protocol. Normally, bids are either received in the mail or dropped off at the counter in sealed envelopes. She decided to allow the fax. Consolidated Energy stated they were faxing two sheets, a cover page and a bid sheet. When the fax came in, the two sheets were immediately placed into an envelope, sealed and marked as to its purpose on the outside of the envelope. However, only the cover sheet of Consolidated Energy's bid had been faxed. The second sheet was actually a liquid propane bid from River Valley who had also decided to fax in their bid. When the bids were read aloud, Mr. Bardgett erroneously read River Valley's bid as Consolidated Energy's bid since that is what was written on the envelope. The discrepancy was not discovered until after the Board's meeting on August 15, 2011. Mr. Bardgett telephoned Consolidated Energy and explained what had happened. They verbally informed him they had bid \$1.79 per gallon. Thus, the low bid was actually submitted by River Valley. Mr. Bardgett requested that the Board approve the low bid of \$1.74 per gallon submitted by River Valley.

Motion made by Helmrichs, second by Madlom and carried to acknowledge the correction of bid for 15,600 gallons of liquid propane as follows:

River Valley	\$1.74/gallon
Consolidated Energy	\$1.79/gallon

and approve River Valley's low bid of \$1.74/gallon. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following 28E Agreement with the City of Earlville:

**28E AGREEMENT  
 INSPECTION OF CITY SIGNS BY DELAWARE COUNTY**

This agreement entered into this 22nd day of August, by and between Delaware County, Iowa, and the City of Earlville, Iowa.

WHEREAS, both Delaware County and the City of Earlville are a public agency as is defined by Section 28E.2 of the Code of Iowa, and

WHEREAS, Section 28E.3 of the Code of Iowa provides that any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

WHEREAS, it is proposed, that Delaware County will perform a retro-reflectivity inspection on the City of Earlville's sign inventory as required by the FHWA's minimum reflectivity requirements, and

WHEREAS, Delaware County will perform this inspection once every four years based on the terms of Delaware County's sign reflectivity inspection policy, and

WHEREAS, Delaware County will invoice the City of Earlville for the time spent on said inspection, based on an hourly rate of inspection staff plus any applicable equipment maintenance fees, and

WHEREAS, the Delaware County Board of Supervisors and the City of Earlville have informed themselves as to the proposed inspection.

IT IS NOW AGREED that Delaware County and the City of Earlville enter into an agreement pursuant to Chapter 28E of the Code of Iowa providing for cooperative action pursuant to the proposed roadway construction project and, said cooperative actions include the following:

- 1) SCOPE OF WORK – Delaware County will perform retro-reflectivity inspection by the Retroreflectometer Method on the City of Earlville's sign inventory as required by the FHWA. Delaware County will store the inspection information on the county's GIS system and submit a report back to the city indicating which signs need to be replaced.
- 2) DURATION - This Agreement shall commence on the date that both parties sign this agreement and shall continue thereafter until either party wishes to terminate said agreement by written letter.

- 3) PURPOSE - The purpose of this Agreement is to accomplish the proposed inspection as described herein in accordance with the aforesaid scope of work and in agreement with conditions specified in this Agreement.
- 4) ADMINISTRATION – Delaware County shall be responsible for the administration of this project.
- 5) Delaware County and the City of Earlville agree to save and indemnify and keep harmless, each other against all liabilities, judgments, costs, and expenses which may in any way come against either party or which in any way result from carelessness or neglect of either party or its agents, employees, or workmen in any respect whatsoever.
- 6) The parties agree to indemnify and hold each other, their employees and agents, wholly harmless from any damages, claims, demands, or suits by any person or persons arising out of any acts or omissions by either party, its agents, servants or employees in the course of any work done in connection with any of the matters set forth in this agreement.
- 7) FINANCING – Delaware County will initially bear all costs of inspection of the City of Earlville’s sign inventory. Once said inspection is completed, Delaware County will invoice the City of Earlville for inspection staff costs and any applicable equipment maintenance fees.

This Agreement is subject to termination by written notice from any party.

Signed on this 22<sup>nd</sup> day of August A.D. 2011

Board of Supervisors

Delaware County, Iowa

/S/ Jerry Ries, Chairperson

/S/ Shirley Helmrichs

/S/ Jeff Madlom

ATTEST:

/S/ Carla Becker

Delaware County Auditor

Signed on this 8<sup>th</sup> day of August A.D. 2011

City of Earlville

Earlville, Iowa

/S/ Dan Wheeler, Mayor

/S/ Mark Salow, Council Member

/S/ Bill Malinowski, Council Member

/S/ Bob Peters, Council Member

/S/ Darlyd Lewin, Council Member

/S/ Shannon Richardson, Council Member

ATTEST:

/S/ Linda Gaul

City of Earlville Clerk

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve using the state approved bid for Calcium Chloride submitted by Flor-Dri in the amount of \$8.73/50# bag (including shipping). Last year the Board approved low bid was \$9.45/50# bag. All Ayes

**ENGINEER’S REPORT:**

**Bailey’s Ford Bridge Project** –The deck steel is in place. Various prep work items need to be completed this week before the concrete deck can be poured.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – The bridge structure is now complete. Dirt work still needs to be done along with guardrail installation.

**265<sup>th</sup> Ave Bridge – Oneida Twp** – At this point, the contractor is planning on beginning construction next spring. The late start date is April 2, 2012.

**Contract Rock** – The contractor will be crushing rock for the next couple of days. Once finished, contract rock will continue west of Manchester. There is about a week’s worth of work left until the rock program is complete for this year.

**X15 Resurfacing Project** –Asphalt paving is expected to start sometime this week.

**Oneida Road Resurfacing Project** – Asphalt paving was complete last week. The contractor is moving out to another job and won’t start shouldering or rocking entrances for a couple of weeks.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – Board approved contract with K Construction, Inc on August 15, 2011. Late start date is August 22, 2011.

**Greeley Wind Farm** – Over the next couple of weeks, a few roads west of Greeley will be closed to traffic from time to time. The wind farm builders will be crossing some roads with their cranes and the road will need to be closed at that time. The road closures are expected to last about half a day.

**Pavement Marking Program** – The contractor expects to begin within a few weeks.

**Crack Sealing Program** - The contractor plans to start in the next couple of weeks.

**NEXT MEETING DATE & TIME:**

The next regular session of the Board will be on Monday, August 29, 2011 at 1:15 pm at the Supervisor’s Office in the courthouse.

**PUBLIC COMMENTS:**

It was asked if the Veteran Affairs Department has a financial year end report. Those present were informed that the finances of the Veteran Affairs department of the county is treated the same as any other county department. All expense and revenue reports are public record and can be reviewed at any time.

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:35 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 29, 2011  
 Manchester, Iowa  
 1:18 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Joy Jager, Anthony Bardgett, Carla Becker and two (2) members of the media. Jerry Ries, Chairperson, called the meeting to order at 1:18 PM.

Motion made by Madlom, second by Helmrichs and carried to approve the regular session minutes from the August 22, 2011 meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve Karol Johnson, Michele Africa and Barb Robinson to attend medical and vision training for Driver's License in Cedar Rapids on September 13, 2011; Barb Robinson to attend a fraud training in Cedar Rapids on November 15, 2011; and Peggy Petlon to attend a transportation meeting in Dubuque and Bellevue on August 30, 2011. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment, including the August 26, 2011 payroll in the amount of \$163,533.50 warrant #18803-18937:

Abbe Center	RCF	10480.24	IA Counties Information	Education & Training	88.00
Abbe Center	Emergency Treatment	13893.23	Ingrids Landscaping	Permanent Landscaping	3348.00
Advanced Systems Inc	Stationery/Forms/Supplies	203.63	ISAC	Education & Training	130.00
Advancement Services	Work Activity Services	624.00	Kromminga Motors Inc	Park Development	1791.17
Alliant Energy	Service	1171.04	Kuhlman Construction LC	Rock	190430.20
Al's Electrical Service	Buildings-Repair/Maint	69.40	Kuhlman Quarries	Roads	20389.42
Altorfer Inc	Construction/Maint	607.00	Lacal Equipment Inc	Construction/Maint	476.70
American Legion Post 45	Education & Training	181.50	Lake Design & Décor	Grounds & Maint Supplies	38.99
Bard Concrete	Roads	6355.40	Lenox Acres Inc	Rent Payments	100.00
Becker Electric LLC	Repair/Maint-Fixed Equip	65.80	Jill Lewis	Buildings-Repair/Maint	150.00
John W Bernau	Employee Mileage/Subs	153.68	Mail Services LLC	Postage & Mailing	525.98
Black Hawk-Grundy MH Cntr	In Outpatient	292.00	Main Street Market	Meals-Jail	1424.49
Black Hills Energy	Service	359.55	City of Manchester	Utilities	146.14
Boubin Tire Co	Repair/Maint- Vehicle	628.39	Manchester Press	Publications	85.38
Buck Creek Cemetery	Care of Graves	75.00	Manchester Public Library	Contrib-Other Gov	7172.02
Claudia J Cahalan	Education & Training	27.75	Martin Equip of IA IL Inc	Repair/Maint-Const Equip	707.25
Calendars	Stationery/Forms/Supplies	48.78	Tracey McFadden	Rent Payments	200.00
CCMS	Data Processing	544.50	Mercy Medical Center	Diagnostic Evaluation	2250.00
Cedar Valley Ranch Inc	RCF	1598.36	Monkeytown	Supplies	71.46
Cerro Gordo County	Data Processing	1751.00	Opportunity Village	Work Activity Services	674.80
City Laundering Co	Buildings-Repair/Maint	258.94	Orchard Lane Mobile Home	Rent Payments	360.00
Colesburg Public Library	Contrib-Other Gov	1748.14	Palmer Hardware	Radio & Communications	44.95
Comelec Services Inc	Radio & Communications	134.00	Pauls Pump Service	Repair/Maint-Const Equip	265.00
Covenant Clinic	Outpatient	118.00	Penn Center Inc	RCF	24820.56
D&S Portables Inc	Custodial Supplies	184.00	Prairie View Management	RCF	1733.52
Del Co Public Health	Refunds /Reimburse	4863.88	PRIA Property Records	Dues & Memberships	55.00
Del Co Treasurer	Land	3478.00	Pro Build	Minor Equip & Hand Tools	113.39
Delhi Public Library	Contrib-Other Gov	2151.57	ProShield Fire Protection	Data Processing Supplies	54.00
DJ Repair	Repair/Maint- Vehicle	326.44	Radio Communications	Radio & Communications	2659.82
Dolan Insurance Agency	Blanket Co Insurance	1015.00	Regional Family Health	Medical & Health Services	75.00
Don & Wait LLC	Repair/Maint-Misc Equip	170.00	Gerald L Ries	Employee Mileage/Subs	34.97
Dons Truck Sales Inc	Construction/Maint	1884.20	Rite Price Office Supply	Supplies	178.97
Dutchtown Enterprises Inc	Uniforms	285.00	River City Paving	Roads	316751.89
Dyersville Equipment Co	Construction/Maint	24000.00	RJ Ender Computers	Data Processing Supplies	702.00
ECIA	Planning-Consulting	1819.95	Runde Auto Group	Repair/Maint- Vehicle	57.30
Edgewood Auto & Tire	Repair/Maint-Const Equip	95.35	Ruth Suckow Mem Library	Contrib-Other Gov	2151.57
Edgewood Public Library	Contrib-Other Gov	1613.54	Schau Housing	Rent Payments	350.00
Ed's Lawn Care	Buildings-Repair/Maint	467.00	Schneider Corporation	Data Processing	15700.00
Tina Elgin	Buildings-Repair/Maint	500.00	Scott VanKeppel LLC	Construction/Maint	17328.98
Emeritus at Silver Pines	RCF	2419.97	Sheraton West Des Moines	Education & Training	1196.16
ESRI	Data Processing	1320.63	Solutions Inc	Data Processing	573.45
Fayette Co Sheriff	Legal-Court Related	71.00	Dave Staner	Medical & Health Services	91.65
April Fisher	Custodial Supplies	105.00	Sues Flower & Garden	Repair/Maint-Misc Equip	132.47
G&G Living Centers Inc	Work Activity Services	546.91	Super Wash Car Wash	Repair/Maint- Vehicle	100.00
Grantview Cemetery	Care of Graves	55.00	Systems Unlimited Inc	Work Activity Services	141.00
Group Services Inc	Mini Self-Funding	9993.17	Three Rivers FS	Fuels	17093.33
Gudenkauf Tiling/Excavating	Park Development	1475.20	Ultramax	Ammunition	574.00
Harter Custom Pumping Inc	Sanitation Disposal	585.00	US Cellular	Telephone Services	287.87
Heritage Printing	Printing Services	4.50	VISA / Mastercard	Meals/Lodging	1139.30
Eric S Holub	Employee Mileage/Subs	40.59	Visiting Nurse Association	Representative Payee	82.25
Hopkinton Municipal Utility	Utilities	250.00	Walmart Community	Clothing & Dry Goods	171.40
Hopkinton Public Library	Contrib-Other Gov	2151.57	Weber Paper Company	Custodial Supplies	399.87
Houlihan Sanitation Service	Sanitation Disposal	83.50	Blue Cross & Blue Shield	Employee Insurance	5266.99
Hunt & Associates PC	Audit Services	10400.00	West Payment Center	Magazines/Newspaper	505.75
Iowa City Dept of VA	Transportation	963.00	Williams Electric	Buildings	1023.10
IA Co Recorders Assn	Education & Training	350.00	Wilson Woodshop & Sharp	Repair/Maint-Const Equip	22.00
IA Law Enforce Academy	Education & Training	350.00	Windstream	Telephone Service	353.95
IA Prison Industries	Park Development	589.71	Windstream	Telephone Service	1279.88
Secretary of State Elections	Data Processing	1694.79	Wonder Car Wash	Maint- Vehicle	84.00
ICEOO	Employee Mileage/Subs	150.00			

There were no underground construction permits filed for consideration.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the following manure management plans and updates: a new plan and facility for D & S, Dan and Sarah Gudenkauf, in Section 32 of Hazel Green Township; Virgil Recker in Section 12 of Delaware Township; and Heims Family Hog, LLC in Section 1 of Richland Township. The Heims plan is a new plan on an existing facility that was purchased from Merten and Jayne Miller (Backbone Bacon Site). All Ayes

This being the date and time set to receive bids on the sale of two (2) used Community Services Department vehicles, Peggy Petlon read the following bids aloud:

<u>2007 Ford Taurus</u>		<u>2006 Dodge Stratus</u>	
Mary J Quint	\$8,801.00	Lynnette Williams	\$8,179.00
Gary W Hoffmann	\$8,100.00	Virginia Ford	\$8,000.00
J's Auto	\$7,860.00	J's Auto	\$7,060.00
Jan Tschirgi	\$6,175.82	Yousef Dabbagh	\$2,800.00
Yousef Dabbagh	\$3,086.00		

Taking into consideration the minimum bid of \$8,000.00 per vehicle set by the Board of Supervisors, Ms. Petlon recommended awarding the bid to Mary J Quint for the 2007 Ford Taurus and Lynnette Williams for the 2006 Dodge Stratus.

Motion made by Madlom, second by Helmrichs and carried to accept the bids for the 2007 Ford Taurus and 2006 Dodge Stratus as read and to award the bids as follows:

2007 Ford Taurus to Mary J Quint for her high bid of \$8,801.00 and  
2006 Dodge Stratus to Lynnette Williams for her high bid of \$8,179.00

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the appointment of Marv Waterhouse to the Veteran Affairs Commission. Mr. Waterhouse is being appointed to fill the vacancy left by the resignation of Dennis Gudenkauf. He will serve the duration of the three (3) year term which expires on July 1, 2013. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the hiring of Autumn Halweg as a full-time direct staff for the Community Life Program to fill a vacancy within the department effective September 6, 2011 at a beginning rate of \$9.00 per hour. Ms. Halweg will receive full benefits after a 60 day probationary period. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge the receipt of County Attorney John Bernau's appointment of Thomas Hanson to the Delaware County Compensation Board. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the resignation of part-time seasonal employee Lisa Jesenovec from the Secondary Road Department with appreciation for her service this past season. All Ayes

#### ENGINEER'S REPORT:

**Bailey's Ford Bridge Project** –The concrete deck is scheduled to be poured Tuesday of this week.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – The bridge structure is now complete. Dirt work, rip-rap and guardrail are what remain before the project is complete.

**265<sup>th</sup> Ave Bridge – Oneida Twp** – At this point, the contractor is planning on beginning construction next spring. The late start date is April 2, 2012.

**Contract Rock** – Rock is being spread in the territory west of Manchester. The contact rock program should be completed within a couple days.

**X15 Resurfacing Project** –We are waiting for the contractor to move back in to finish off shoulders, entrances, and pavement markings.

**Oneida Road Resurfacing Project** – We are waiting for the contractor to move back in to finish shoulders, entrances, and pavement markings.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – A start date has not been scheduled yet. Late start date was August 22, 2011.

**Greeley Wind Farm** – Over the next couple of weeks, a few roads west of Greeley will be closed to traffic from time to time. The wind farm builders will be crossing some roads with their cranes and the road will need to be closed at that time. The road closures are expected to last about half a day.

**Pavement Marking Program** – The contractor expects to begin work next week.

**Crack Sealing Program** – We are still waiting for the contractor to finish work in another county before work can start here.

#### NEXT MEETING

The next regular session of the Board will be on Tuesday, September 6, 2011 at 1:15 pm at the Supervisor's Office in the courthouse.

#### PUBLIC COMMENTS:

None.

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:40 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
                                  ) Ss:  
DELAWARE COUNTY        )

September 6, 2011  
Manchester, Iowa  
1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Anthony Bardgett, Carla Becker and one member of the media. Jerry Ries, Chairperson, called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the regular session minutes from the August 29, 2011 meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve Jerry Ries, Jeff Madlom and Shirley Helmrichs to attend the RTA meeting in Dubuque on September 8, 2011; and Shirley Helmrichs and Jerry Ries to attend the Operation New View meeting in Dubuque on September 8, 2011. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment:

Alliant Energy	Service	4531.28
City of Manchester	Water Use & Sewer	281.20
Mediacom LLC	Data Processing	139.95
Windstream	Telephone Service	834.06

All Ayes

There were no underground construction permits filed for consideration.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the following manure management updates: Duane Nieman in Section 8 of North Fork Township; Hilltop Pork, Inc. in Section 6 of Bremen Township; and Chad and Renee Adams in Lowell Township, Jones County. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the final report and adopted redistricting plan submitted by the Temporary Redistricting Committee as follows:

**DELAWARE COUNTY TEMPORARY REDISTRICTING COMMITTEE  
FINAL REPORT**

**COMMITTEE MEMBERS:** Gary Domeyer, Joe Goldsmith, Mary Hagensick, Sheryl Schnittjer and Carla K. Becker

The members of the Temporary Redistricting Committee initially met on August 16, 2011 to discuss the redistricting process, the Board's responsibility and review four (4) preliminary plans for redistricting the county prepared by the Delaware County Auditor's Office. All members unanimously decided on a plan to propose at public hearing from the original four (4) preliminary plans. The hearing date was set for Wednesday, August 31, 2011 at 6:00 pm and notice was published of said hearing in all three (3) of the county's official newspapers.

At the public hearing, there were no public comments, either written or oral, in regards to the committee's plan. It was unanimously voted to adopt the proposed plan which sets out the three (3) supervisor districts as follows:

**DELAWARE COUNTY SUPERVISOR DISTRICTS**

**DISTRICT ONE**

All that part of Delaware Township, including that portion lying within the Incorporated City Limits of Manchester, lying south of a line described as follows: Commencing at the intersection of the centerline of 195<sup>th</sup> Street and the East line of Delaware Township, thence running westerly along the centerline of 195<sup>th</sup> Street to its intersection with the centerline of 210<sup>th</sup> Avenue, thence continuing northerly along the centerline of 210<sup>th</sup> Avenue to its intersection with the centerline of 180<sup>th</sup> Street, thence continuing westerly along the centerline of 180<sup>th</sup> Street to its intersection with the centerline of Firefly Road, thence continuing northerly and westerly along the centerline of Firefly Road to its intersection with the west line of Delaware Township, being the point of termination;

Also,

All that portion of Milo Township lying within the Incorporated City Limits of Manchester, Iowa.

**DISTRICT TWO**

All of Coffins Grove, Richland, Honey Creek, Elk and Colony Townships;

Also,

All of Oneida Township EXCEPT that part lying within the Incorporated City Limits of Delaware;

Also,

All of Bremen Township EXCEPT that part lying within the Incorporated City Limits of Dyersville, and also EXCEPT that part known as Census Block Number 190559501003057 (said Census Block being described as the South 286 feet of the East 220 feet of the SE ¼ of the SW ¼ of Section 36, Township 89 North, Range 3, West of the 5th P.M., except that part conveyed to the State of Iowa);

Also,

All that part of Delaware Township lying north of a line described as follows: Commencing at the intersection of the centerline of 195<sup>th</sup> Street and the east line of Delaware Township, thence running westerly along the centerline of 195<sup>th</sup> Street to its intersection with the centerline of 210<sup>th</sup> Avenue, thence continuing northerly along the centerline of 210<sup>th</sup> Avenue to its intersection with the centerline of 180<sup>th</sup> Street, thence continuing westerly along the centerline of 180<sup>th</sup> Street to its intersection with the centerline of Firefly Road, thence continuing northerly and westerly along the centerline of Firefly Road to its intersection with the west line of Delaware Township, being the point of termination.

**DISTRICT THREE**

All of Prairie, Adams, Hazel Green, Delhi, Union, South Fork and North Fork Townships;

Also,

All of that portion of Bremen Township lying within the Incorporated City Limits of Dyersville, and that portion known as Census Block Number 190559501003057 (said Census Block being described as the South 286 feet of the East 220 feet of the SE ¼ of the SW ¼ of Section 36, Township 89 North, Range 3, West of the 5th P.M., except that part conveyed to the State of Iowa);

Also,

All of that portion of Oneida Township lying within the Incorporated City Limits of Delaware;

Also,

All of Milo Township EXCEPT that portion lying within the Incorporated City Limits of Manchester.

The members of the Temporary Redistricting Commission in and for the County of Delaware hereby submit their adopted plan to the Board of Supervisors for its consideration and approval.

The Board wished to express their sincere appreciation for all the work and effort put in by the members of the Temporary Redistricting Board and the staff at the Delaware County Auditor's Office in the creation of this plan.

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the request made by Garlyn Glanz, Conservation Director, to deposit \$855.00 received for the fall payment of rent on the Retz Area crop ground into the Conservation Land Acquisition and Capital Improvement Fund. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the appointment of Joann Heffernan as Honey Creek Township Clerk through December 31, 2014. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following proclamation as requested by Corine Nordeen, Constitution Week Chairperson, of Story City, Iowa:

**PROCLAMATION  
CONSTITUTION WEEK 2011**

**WHEREAS**, September 17, 2011 marks the two hundred and twenty-fourth (224<sup>th</sup>) anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and  
**WHEREAS**, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and  
**WHEREAS**, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and  
**WHEREAS**, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;  
**NOW, THEREFORE BE IT RESOLVED**, by the Delaware County Board of Supervisors that September 17 through 23, 2011 be proclaimed as

**CONSTITUTION WEEK**

Approved this 6<sup>th</sup> day of September, 2011  
 The Delaware County Board of Supervisors  
 /S/ Jerry Ries, Chairperson  
 /S/ Shirley Helmrichs  
 /S/ Jeff Madlom  
 Attest:  
 /S/ Carla K. Becker, County Auditor  
 All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the request for reimbursement of \$70.00 to Oscar Holdridge for the omission of his military exemption on Parcel #630-33-30-011-00 for taxes payable 2010-2011. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Clerk of Court's Monthly Report and Remittance showing that for the month of August 2011, \$1,650.25 was collected and deposited into the General Funds. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Recorder's Monthly Report showing that for the month of August 2011 the following fees were deposited into the respective funds:

General Fund	\$8,891.54
Recorder's Document Management Fund	315.00
Electronic Transfer Fund	<u>315.00</u>
Total Collected	\$9,521.54

All Ayes

This being the date and time set for a public hearing on the proposed vacation of a portion of 130<sup>th</sup> Ave in Prairie Township, Chairperson Ries opened the public hearing at 1:35 pm. There being no comments either written or oral, the public hearing was closed at 1:36 pm.

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution regarding the vacation of a portion of 130<sup>th</sup> Ave in Prairie Township:

**RESOLUTION**

**Vacation of a Portion of 130<sup>th</sup> Avenue in Sections 3 & 4-T88N-R6W, Delaware County, Iowa**

**WHEREAS**, the Code of Iowa, section 306.10 gives the Board of Supervisors the power on its own motion to alter or vacate and close any highway or road under its jurisdiction, and

**WHEREAS**, the Board of Supervisors no longer believes the county needs to maintain its easement on the following county highway, and

**WHEREAS**, the Board of Supervisors has held a public hearing following official notice as required by sections 306.11, 306.12, and 306.13 of the Code of Iowa, and

**WHEREAS**, the Board has heard any and all objections filed per 306.14 of the Code of Iowa.

**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors, in session this 6<sup>th</sup> day of September, 2011, enters the following order in regard to the aforementioned road vacation proceedings.

The Board of Supervisors orders the following described road segment to be closed and vacated. Said road centerline is described as follows:

That portion of 130<sup>th</sup> Avenue, commencing at the northwest corner of the northwest quarter of Section Three (3), Township Eighty-Eight (88) North, Range Six (6) West of the Fifth P.M., Delaware County, Iowa thence running south approximately three hundred and ten (310) feet to the point of termination, excluding the right-of-way within 220<sup>th</sup> Street. The road alignment is sixty-six (66) feet right-of-way.

The Board of Supervisors finds no additional damages are to be paid to any claimants on this vacation.

**SO ORDERED THIS 6<sup>th</sup> DAY OF SEPTEMBER, 2011;**

Board of Supervisors  
 /S/ Jerry Ries, Chairperson  
 /S/ Shirley E. Helmrichs  
 /S/ Jeff Madlom  
 Attest:  
 /S/ Carla K. Becker, Delaware County Auditor  
 All Ayes

**ENGINEER'S REPORT:**

**Bailey's Ford Bridge Project** –The bridge deck was poured last week. The contractor will be stripping the deck forms and preparing for constructing the bridge rail this week.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – The contractor still needs to complete the dirt work, place rip-rap, and install guardrail.

**265<sup>th</sup> Ave Bridge – Oneida Twp** – At this point, the contractor is planning on beginning construction next spring. The late start date is April 2, 2012.

**Contract Rock** – All contract rock for the 2011 season is now complete.

**X15 Resurfacing Project** –Shoulder and entrance rock was completed last week. The pavement markings still need to be applied.

**Oneida Road Resurfacing Project** – The contractor will be working on placing shoulder rock today. The shoulders and all entrances should be completed this week.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – A start date has not been scheduled yet. Late start date was August 22, 2011 but construction has been delayed due to a material shortage.

**Greeley Wind Farm** – Over the next couple of weeks, a few roads west of Greeley will be closed to traffic from time to time. The wind farm builders will be crossing some roads with their cranes and the road will need to be closed at that time. The road closures are expected to last about half a day.

**Pavement Marking Program** – The contractor expects to begin work this week.

**Crack Sealing Program** – The contractor is expected to start either the end of this week or next week. They will be working on D22 west of Manchester, X47 north of D22, X15 south of the new asphalt road, and Goose Hill Road.

**NEXT MEETING**

The next regular session of the Board will be on Monday, September 12, 2011 at 1:15 pm at the Supervisor's Office in the courthouse.

**PUBLIC COMMENTS:**

Supervisor Ries wished to inform the public that the courthouse doors will be locked promptly at 4:30 pm beginning Tuesday, September 6, 2011. With the recent addition of push bars on the entrance/exit doors of the courthouse, the building can now be locked at closing time. The courthouse is officially open to the public between 8:00 am and 4:30 pm Monday through Friday (subject to approved holiday closings).

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:40 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

September 12, 2011  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Ken DeKlotz, Joy Jager, Anthony Bardgett, Carla Becker and three (3) members of the media. Jerry Ries, Chairperson, called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the regular session minutes from the September 6, 2011 meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following employees to attend their meetings: Peggy Petlon to attend the NE Iowa CPC meeting in West Union on September 16, 2011; and Jerry Ries to attend the RC&D meeting in Maquoketa on September 13, 2011, Upperland Explorer meeting in Elkader on September 15, 2011 and the Juvenile Detention meeting in Waterloo on September 16, 2011. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment, including payroll from September 9, 2011 in the amount of \$154,017.51 warrant #19131-19302:

Advanced Systems Inc	Maint-Off Equip/Furniture	113.78	Heritage Printing	Printing Services	231.70
Ahlers & Cooney PC	Planning-Consulting	180.20	Brian J Hillebrand	Education & Training	62.69
Alliant Energy	Electrical Power	3587.30	Oscar Holdridge	Refunds/Reimbursements	70.00
American Institutional Supply	Custodial Supplies	62.63	Eric S Holub	Fuels	52.00
Carol A Ankrom	Election Official	8.88	Hopkinton Municipal Utility	Utilities	200.00
Area Payee Services	Representative Payee	37.00	City of Hopkinton	Electrical Power	199.40
Sharon K Bacon	Election Official	21.09	Houlihan Sanitation Service	Sanitation Disposal Service	429.50
Bard Concrete	Roads	404.50	IA Prison Industries	Custodial Supplies	299.75
Barron Motor Supply	Minor Mv Parts & Access	134.90	IA St Assn of Assessors	Education & Training	825.00
Bauer Built	Tires & Tubes	406.85	ICIT	Education & Training	44.00
Benton Co Social Service	Basic Needs - Other	207.50	IA Emergency Management	Dues & Memberships	100.00
Best Cleaners	Cleaning of Uniforms/mops	936.00	ISAC	Dues & Memberships	275.00
Bi-County Disposal Inc	Custodial Supplies	230.24	Mary F Jasper	Election Official	22.20
Black Hills Energy	Natural -LP Gas-Fuel Oil	136.84	Carol Jebens	Election Official	11.10
Blakesley Drug	Prescription Medicine	89.19	John Deere Financial	Repair/Maint-Misc Equip	31.41
Bob Barker Company Inc	Clothing & Dry Goods	48.81	Mary K Kaiser	Election Official	21.09
Bob Stephen Motors Inc	Repair/Maint- Vehicle	904.00	Leon Kelchen	Grounds & Maint Supplies	44.00
Chad Bonert	Engineering Services	400.00	Kimberly S Lange Law Office	Diagnostic Evaluation	468.20
BOSS	Stationery/Forms/Supplies	73.94	Darla S Kimmerle	Election Official	11.10
Boubin Tire Co	Repair/Maint- Vehicle	252.99	Mary E Kleinschrodt	Data Processing Supplies	39.88
BP	Fuels	1124.45	Carol A Kremer	Election Official	12.21
Suzanne I Britt	Election Official	13.32	Lawrence J Kremer	Election Official	12.21
Henry F Brunsmann	Election Official	17.76	Kuhlman Construction LC	Cover Aggregate/Sand	61428.61
Buchanan Co Sheriffs Dept	Legal-Court Related	15.50	Kuhlman Quarries	Roads	9583.60
Central Iowa Water	Water Use & Sewer	43.38	Lahr Repair Inc	Minor Mv Parts & Access	169.77
CenturyLink	Telephone Services	443.49	Lawson Products Inc	Shop Equipment	262.53
Rita C Chapman	Election Official	22.20	Jill Lewis	Buildings-Repair/Maint	150.00
ChemRight Laboratories Inc	Engineering Services	960.00	Linn Co Comm Services	Representative Payee	177.00
City Laundering Co	Supplies	59.63	The Lock Shop	Buildings-Repair/Maint	1730.61
Robert H Clemen	Election Official	9.99	Main Street Market	Food Preparation Services	1648.43
Karen K Cole	Election Official	11.10	Manchester Cptl Invstmnts	Rent Payments	300.00
Karen M Cook	Election Official	8.32	City of Manchester	Water Use & Sewer	51.85
CPI Qualified Plan Cnslt	Planning-Consulting	136.95	Manchester Press	Off Publication/Legal Not	64.65
Crescent Electric Supply Co	Electrical Accessories	77.90	Maquoketa Valley REC	Utilities	388.42
D&S Portables Inc	Sanitation Disposal	219.65	Martin Equip of IA IL Inc	Minor Mv Parts & Access	744.50
Karen S Dabroski	Election Official	12.21	Rita McGrane	Supervised Living	400.00
Del Co Economic Develop	Contrib-Other Gov	9375.00	Monkeytown	Supplies	59.99
Delaware Co Extension	Education & Training	420.00	NE IA Telephone Service Inc	Data Processing	624.95
Delaware Co Fair Society	Education & Training	200.00	Orkin Exterminating Co	Buildings-Repair/Maint	702.72
Del Co Historical Society	Buildings-Repair/Maint	2990.46	Palmer Hardware	Chemicals/Gasses-Herb	764.28
Leader Publications Inc	Board Proceedings	1506.18	Powell Law Firm	Legal Rep for Commitment	130.00
Delaware Co Sheriff	Transportation	1525.18	Precise MRM LLC	Repair/Maint-Radio Equip	648.90
Del Co Treasurer	Data Processing	10.00	Pro Build	Minor Equip & Hand Tools	17.25
Delhi Lumber	Park Development	133.49	Racom Corp	Radio & Communications	2084.05
Don & Walt LLC	Buildings-Repair/Maint	200.50	Regional Family Health	Medical & Health Services	75.00
Joan M Drees	Election Official	21.09	Regional Transit Authority	Bus	237.51
Drive Line of Dubuque Inc	Construction & Maint	1349.80	Reliance Telephone Inc	Telephone Services	100.00
Dubuque County CPC	General Transportation	49.82	Ilo M Rhines	Election Official	16.65
Dubuque ENT	Primary Treatment	150.00	Rebecca S Ries	Election Official	12.43
Dyersville Commercial	Board Proceedings	1947.92	Rise LTD	Work Activity Services	160.00
Dyersville Equipment Co	Construction/Maint	498.00	Rite Price Office Supply	Supplies	386.19
Eastside Storage	Buildings-Repair/Maint	30.00	River City Paving	Roads	26214.78
Edgewood Auto & Tire	Repair/Maint-Const Equip	213.10	River City Stone	Roads	367.33
Edgewood Saw & Supply	Construction/Maint	41.16	Road Machinery & Supplies	Construction/Maintenance	674.09
Ed's Lawn Care	Buildings-Repair/Maint	308.00	Dennis Rodamaker	Grounds & Maint Supplies	225.00
Dorothy M Elgin	Election Official	13.32	Sadler Power Train Inc	Construction/Maintenance	503.23
Tina Elgin	Buildings-Repair/Maint	500.00	Scenic Valley Area VIII	Education & Training	30.00
The Embroidery Place	Education & Training	23.00	Scherrmans Implement	Construction/Maintenance	169.72
Rita M Engelken	Election Official	18.87	Melanie A Schroeder	Employee Mileage/Subs	158.17
Election System & Software	Ballot Layout/Setup/Print	3457.43	Schroeders Cash Supply	Park Development	850.62
Every's Auto & Tire Center	Repair/Maint- Vehicle	8.00	Lois J Schulte	Election Official	16.65
Fareway Store Inc	Food & Provisions	50.00	Gene Schultz	Election Official	13.32
Farm & Home Publishers	Typing/Printing/Binding	521.56	Laura L Schuman	Education & Training	4.00
Janet Fischer	Grounds & Maint Supplies	150.00	Melissa J Sheppard	Election Official	6.66
April Fisher	Custodial Supplies	93.75	Sign Up LTD	Traffic & St Sign	204.84
Gaffney Quarries Inc	Cover Aggregate/Sand	20989.99	Silveredge Cooperative	Fuels	4780.25
Roslyn L Glynn	Election Official	13.32	Smittys	Repair/Maint- Vehicle	16.20
Golden Prairie Cemetery	Care of Graves	45.00	Solutions Inc	Data Processing	440.25
Larry L Gronewold	Fuels	23.95	Spectrum Industries	Supported Comm Living	46.24
Judith A Gudenkauf	Election Official	8.88	Standard Auto Parts LLC	Construction/Maintenance	813.72
Hausers Water Systems Inc	Plumbing Repair/Maint	161.00	Angela B Staner	Election Official	15.54
Hawkeye Tire & Retreads	Tires & Tubes	319.44	Dave Staner	Medical & Health Services	75.00
Helle Farm Equipment Inc	Construction/Maintenance	373.67	State Medical Examiner	Medical & Health Services	1382.00
Robert Helmrich	Grounds & Maint Supplies	54.00	Steve Meyer Consulting LLC	Radio & Communications	1500.00

The Sunshine Boy	Custodial Supplies	40.00	Stacy L Wessels	Reimbursement	5.00
Three Rivers FS	Fuel Expenses	11211.99	West Payment Center	Magazines/Newspaper	130.50
Titan Machinery	Minor Mv Parts & Access	355.13	Sandra J White	Election Official	21.09
University of Iowa Comm	Education & Training	1400.00	Kathleen M Willenborg	Election Official	24.97
Unlimited Services Inc	General Transportation	1141.50	Windstream	Telephone Service	1625.78
Lawson L Waterman	Election Official	27.75	Zee Medical Inc	Safety Items	100.70
Weland Clinical Labs PC	Medical & Health Services	1695.00	Zep Manufacturing Co	Shop Equipment	720.25
FE Welterlen Motors Inc	Repair/Maint- Vehicle	70.72			
All Ayes					

There were no underground construction permits filed for consideration.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of a manure management plan update from Ken Ries in Section 23 of Adams Township. All Ayes

This being the date and time set for a public hearing on the proposed construction of a confinement feeding operation by Mark & Sue Goebel in Section 6 of Coffins Grove Township, Chairperson Ries opened the public hearing at 1:20 pm.

Supervisor Ries stated that he had personally met on site with the Department of Natural Resources and reviewed the proposed construction and manure management plan. All scores on the matrix were good, there was plenty of ground for the operation and no issues were found regarding the proposed program. There being no further comments, either written or oral, the public hearing was closed at 1:22 pm.

Motion made by Madlom, second by Helmrichs and carried to approve the proposed construction permit for Mark and Sue Goebel in Section 6 of Coffins Grove Township and direct a letter with the Board's recommendations be drafted and sent to the Department of Natural Resources no later than September 19, 2011. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Treasurer's Monthly Banking and Investment Report showing that as of September 1, 2011, \$7,059,128.42 was invested on behalf of all taxing entities in various banks across the county. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Chairperson to sign the Iowa Department of Human Services 2011 Provider Quality Management Self-Assessment Guarantee of Accuracy as requested by Peggy Petlon, CPC. All Ayes

Per Iowa Code Section 331.210A(1)(e), members of the Temporary County Redistricting Commission shall receive a per diem as specified by the Board of Supervisors as well as reimbursement for travel expenses. Supervisor Madlom stated that since the Township Trustees receive \$35.00 per meeting, perhaps the same rate would be a good per diem rate for this commission. He also suggested only reimbursing mileage one-way to the meeting. Supervisor Helmrichs stated that the \$35.00 rate sounded good to her. Supervisor Ries stated that he would like to see round trip mileage reimbursed instead of just one-way.

Motion made by Helmrichs, second by Madlom and carried to set the per diem rate for the Temporary Redistricting Commission at \$35.00 per day/meeting and reimbursement of round trip mileage. All Ayes

#### **ENGINEER'S REPORT:**

**Bailey's Ford Bridge Project** –The contractor will be working on the bridge rail and bridge approaches this week. The contractor has approximately seven (7) working days left out of the original 110 days allocated for completion. County Engineer Anthony Bardgett estimates they have at least three (3) weeks of work left to do.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – The contractor still needs to complete the dirt work, place rip-rap, and install guardrail. Approximately 20 working days remain on this project.

**265<sup>th</sup> Ave Bridge – Oneida Twp** – At this point, the contractor is planning on beginning construction next spring. The late start date is April 2, 2012.

**X15 Resurfacing Project** –The edgeline pavement markings were completed last week. Centerline markings still need to be completed.

**Oneida Road Resurfacing Project** – Pavement markings were partially completed last week. The contractor will finish the markings this week.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – A start date has not been scheduled yet. Late start date was August 22, 2011 but construction has been delayed due to a material shortage.

**Greeley Wind Farm** – The contractor is expected to cross Jet Road with its large crane this week. The road will be closed for approximately half the day during the procedure.

**Pavement Marking Program** – The paint crew started work last week. They will be working throughout the county this week.

**Crack Sealing Program** – The contractor started work on X47 north of D22 last week. They will be continuing on that road today and moving to various other roads this week.

**Secondary Road Crews** – County maintenance crews will be out working on concrete patches this week. They are starting work today on D47 west of Ryan.

#### **NEXT MEETING**

The next regular session of the Board will be on Monday, September 19, 2011 at 1:15 pm at the Supervisor's Office in the courthouse. The Board also has a work session today at 2:00 pm and a work session scheduled for Thursday, September 15<sup>th</sup> at 9:30 am. The School Election Canvass will be held at 1:30 pm on Friday, September 16, 2011.

#### **PUBLIC COMMENTS:**

Ken DeKlotz, Lake Delhi resident, addressed the Board regarding funding for the rebuilding of the Lake Delhi Dam. Due to recent setbacks in the funding area, he feels that Delaware County should step up and offer to bond for six (6) to eight (8) million dollars to aid in the rebuilding. This would spread the burden over all Delaware County taxpayers. He feels that the County Taxpayers need to be prepared for their taxes to increase next year since that is when the lake properties values are scheduled to go down. The Board felt that Mr. DeKlotz had some grossly misstated facts within his presentation and directed the issue to be placed on the September 19, 2011 agenda for discussion.

Joy Jager with Riverview Center announced that Duck Race tickets are now available for purchase. For further information or to purchase tickets simply contact the Riverview Center at 563-927-1524.

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:42 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
                                  ) Ss:  
DELAWARE COUNTY        )

September 12, 2011  
Manchester, Iowa  
2:00 PM

The Delaware County Board of Supervisors met in work session this date at 2:00 PM with all members present. Also present were Carla Becker and one member of the media. Jerry Ries, Chairperson, called the meeting to order.

The first topic of discussion is the process of reprecincting the county now that the redistricting is completed. Delaware County Auditor Carla K. Becker reviewed the precincts which are currently set for federal elections. After January 15, 2012 Delaware County will have only one State Senate and State Representative District to work around. Also, the Board of Supervisors are now under Plan Two instead of Plan Three so those districts will no longer effect the formation of precinct lines as they have in the past.

As a suggestion, Ms. Becker would like to see all of Bremen Township, including the Incorporated City limits of Dyersville, be combined with North Fork Township as one precinct. She would also like to see all of Delaware Township lying outside the City limits of Manchester vote in conjunction with one of the precincts within the City of Manchester. This would require the City of Manchester to file an amended report but would help alleviate the confusion caused by having Delaware Township vote at the Delaware County Rec Center. During a Primary or General Election, nearly half (1/2) of those entering the polling place located at the Delaware County Rec Center are not a resident of that precinct. Ms. Becker stated that they were looking at customized signage to help alleviate this problem.

The Board members were not interested at this time in combining Delaware Township with a precinct within the City of Manchester and felt that the new signage should help.

Taking into consideration the new Ward/Precinct boundaries within the City of Manchester, Ms. Becker also suggested moving Ward 1 to the Manchester Fire Station, Ward 2 to the Community Center at the Fairgrounds and leaving Ward 3 at Seibert Park Memorial Hall. Currently Ward 1 is located in the jail basement at the courthouse which is very cramped. There are also three (3) permanent offices housed in this area. All three (3) of the proposed facilities are public buildings located within each respective precinct.

In the past, the Auditor's Office has had problems securing the parish center in Edgewood for School and City Elections. The Auditor's Office has been at times given limited notice that a specific election cannot be held in the hall and offered a small vestibule within the church. Since this is a private facility, they are not required to provide space for the purpose of conducting an election. The Auditor's Office does pay all private facilities \$40.00 for the usage of the facility on Election Day. Ms. Becker would like the Board to consider moving the polling place to Greeley instead. The Greeley Fire Association is about to break ground on a new fire station in Greeley which will have a good sized conference room. This would be a public building whereas the St. Mark's Parish Center is not.

Supervisor Ries felt strongly that the voting should remain in Edgewood.

Taking into consideration the comments made by individual Board members, the County Auditor stated that she would present a couple of proposed reprecincting plans for the Board's consideration at the next regular Board meeting.

The next item on the agenda is the creation of a new Agency Fund within the county's financial system. County Auditor Carla Becker is requesting that the county offer to create a new agency fund for the Combined Recreational Facility and Water Quality District Trustees. The trustees are trying to decide on a financial system which will have all the functionality it requires. Since the county already has an accounting system with great functionality, she would like to offer that her office to act as fiscal agent for the group. She has also spoken to the Delaware County Treasurer about the proposal and has not yet received any feedback one way or the other. Ms. Becker feels that this would be something the county could do for the district which would not involve a big expenditure of tax dollars. The Combined District would benefit by having the limitless functionality of the county system, transparency and consistency. There is also a possibility that the agency fund could be added to the county's annual audit for a reasonable fee.

Board members were intrigued by the idea but wanted the auditor to see how the additional expenditures would affect the county's general liability. They also would like to know if the district would even be interested to receiving the county's help in this area. Ms. Becker stated that an agreement would need to be drawn up between the Combined District and the County specifying the limitation of fiscal services. She will look into the Board members' concerns.

There being no further business before the Board, the meeting was adjourned at 3:10 PM.

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
                                  ) Ss:  
DELAWARE COUNTY        )

September 15, 2011  
Manchester, Iowa  
9:30 AM

The Delaware County Board of Supervisors met in work session this date at 9:30 AM with all members present. Also present were Al Boge, Dr. Tyrrell, Jeannie Domeyer and Carla Becker. Jerry Ries, Chairperson, called the meeting to order.

The first topic of discussion was the relationship between the Delaware County Recreational Center and the Delaware County Fair Board. It seems that the Fair Boards' Administrator, Jeannie Domeyer, has some concerns with the lack of relationship between the Fair Board and the Rec Center.

Dr. Tyrrell stated that he would take full responsibility for any confusion between the two entities. He commented that the Rec Center volunteers are very enthusiastic to make improvements to the center. Since he is the liaison between the Rec Center and the Supervisors, he takes full responsibility for any miscommunications.

Supervisor Helmricks stated that she is glad to have a Rec Center on the county's property. She is also glad we have such a successful Fair Board. She would like to see the County, the Rec Center and the Fair Board all come to an agreement so that we can work together for the good of all three (3) groups. Dr. Tyrrell stated that there were now 12 members on the Operating Committee for the Rec Center and that the Building Committee was no longer functioning.

At the time the Rec Center was built on county property, there was a proposed agreement drawn up which specified the roles of all three (3) groups in co-existing on joint property. Board members stated they would like to see an active agreement set up between the entities. Section Nine (9) of the former draft agreement talked about the establishment of a Building/Budget Overview Committee which would consist of one Delaware County Supervisor, one member of the Fair Board and three (3) members of the Rec Center Building Committee. Supervisor Helmricks feels that the formation of a committee something like this would be a good idea.

The Board stated that a proposed agreement will be drawn up in cooperation with the County Attorney John Bernau and presented to the Rec Center and Fair Board in the near future. The proposed agreement will focus on opening the lines of communications between the three (3) entities and establishing an environment where all can grow successfully.

The next agenda item is a discussion regarding the exterior maintenance of the courthouse. Jim Wessels addressed the Board regarding the tuck pointing of the exterior brick and about the pieces which have flaked off the limestone on the North side. He stated there is a product called Jahns which would be well suited for the job of repairing these spots. He and the Board went outside to view the areas of concern. He feels it would be in the county's best interest to set up a maintenance plan for the brick/limestone exterior. He will submit a proposal in the near future.

John Krager and John LeClere joined the meeting.

The next item on the agenda is the discussion of a possible future jail expansion. Sheriff John LeClere addressed the Board in regards to a possible expansion of the current Sheriff's Department and Jail facility. He has been speaking with Ament Engineering out of Cedar Rapids regarding this potential project. The current jail was built in 1967. Most of the proposed changes are in response to corrections/changes recommended by the state inspectors. Also, the attached Sheriff's house is in serious disrepair. At minimum, it needs a new roof and new windows. Structurally, the building is no longer functional. Currently, they use the basement for storage and the kitchen for cooking breakfast.

Sheriff LeClere shared renderings furnished by Ament. The drawings show the removal of the old Sheriff's house along with an expansion of the current Sheriff's Office, Jail and booking room. All areas could have basement areas below grade. This would increase the storage and potential conferences rooms for both the Sheriff's Department and the courthouse facilities. The next step would be to get more detailed drawings of the proposed expansion. He will bring a proposal before the Board soon.

There being no further business before the Board, the meeting was adjourned at 11:20 AM.

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA                    )  
   ) SS:  
 DELAWARE COUNTY                )

September 16, 2011  
 Manchester, Iowa

The Delaware County Board of Supervisors and ex-officio Board of County Canvassers, for Delaware County, Iowa, met to certify the votes cast in this county at the Regular School Election held on the 13<sup>th</sup> day of September, 2011, as shown by the tally lists returned from the election precincts. Jerry Ries, Chairperson, called the meeting to order at 1:30 pm. Results of the canvass were as follows:

**EDGEWOOD-COLESBURG COMMUNITY SCHOOL DISTRICT**

**For the Office of Director District #1**, there were 186 total votes cast of which Kenneth M. Faust received 104 votes, James G. Lueken received 78 votes and Douglas Moser received 3 votes. There was 1 under vote and no over votes. **Kenneth M. Faust was declared elected for the term of four (4) years.**

**For the Office of Director District #2**, there were 186 votes cast of which Randall Mescher received 151 votes, Elise Bergan received 3 votes, Paul Way received 2 votes, Jeff Vorwald received 2 votes, Jeff Niehaus received 1 vote, George Meyer received 1 vote, Jeff Hoeger received 1 vote, and there were two (2) "blank" votes. There were 23 under votes and no over votes. **Randall Mescher was declared elected for the term of four (4) years.**

**MAQUOKETA VALLEY COMMUNITY SCHOOL DISTRICT**

**For the Office of Director District #1**, there were 71 votes cast of which Donna Kunde received 70 votes. There was 1 under vote and no over votes. **Donna Kunde was declared elected for the term of four (4) years.**

**For the Office of Director District #5**, there were 71 votes cast of which John Zietlow received 67 votes, and Wally Wheeler received 1 vote. There were 3 under votes and no over votes. **John Zietlow was declared elected for a term of four (4) years.**

**WEST DELAWARE COUNTY COMMUNITY SCHOOL DISTRICT**

**For the Office of Director District #1**, there were 788 votes cast of which Linda Bessey received 653 votes; Gary Johnson received 16 votes, Tony Browning received 2 votes, A. J. Koloc received 1 vote, Brad Fimmerle received 1 vote, Tim Cook received 1 vote, Don Hoover received 1 vote, Milt Kramer received 1 vote, Ed Tibbott received 1 vote, Minn E Mouse received 1 vote, Mike Ryan received 1 vote, No Vote received 1 vote, Nancy Grimm received 1 vote, Tim O'Dell received 1 vote. There was 105 under votes and 1 over vote. **Linda Bessey was declared elected for a term of four (4) years.**

**For the Office of Director District #2**, there were 788 votes cast of which Steve Dudak received 421 votes, Edith Fortmann-Comley received 351 votes, Glenn Puffett received 1 vote, and Anita Palmer received 1 vote. There were 13 under votes and 1 over vote. **Steve Dudak was declared elected for a term of four (4) years.**

**For the Office of Director At-Large**, there were 788 votes cast of which Angela K. Corcoran received 566 votes, Jon Worden received 177 votes, Karen Puffett received 1 vote, Sue Morris received 1 vote, Donald Hoover received 1 vote, Toni Guetzko Browning received 1 vote, John LeClere received 1 vote, and there was one (1) "blank" vote. There were 39 under votes and no over votes. **Angela K. Corcoran was declared elected for a term of four (4) years.**

**NORTHEAST IOWA COMMUNITY COLLEGE**

**For the Office of Director District #5**, there were 257 votes cast of which Ken G. Reimer received 218 votes, and there was one (1) "blank" vote. There were 38 under votes and no over votes.

Done at Manchester, the county seat of Delaware County, Iowa, this 16<sup>th</sup> day of September, 2011.

Delaware County Board of Supervisors

\_\_\_\_\_  
 Jerry Ries, Chairperson

\_\_\_\_\_  
 Shirley Helmrichs

\_\_\_\_\_  
 Jeff Madlom

ATTEST:

\_\_\_\_\_  
 Carla K. Becker, Delaware County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

September 19, 2011  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Ken DeKlotz, Barb DeKlotz, Lou Christensen, Sue Christensen, Dave Fink, Jim Willey, Anthony Bardgett, Carla Becker and three (3) members of the media. Jerry Ries, Chairperson, called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the regular session minutes from the September 12, 2011 meeting as well as the work session minutes from September 12 & 15, 2011. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following employees to attend their meetings: Daneen Schindler to attend the 2011 Real Estate Workshop in Ames on September 20, 2011; Carla Becker to attend the Precinct Atlas meeting in Des Moines on September 23, 2011; Jerry Ries to attend the RTA Scenic Valley meeting in Dubuque on September 21, 2011; Shirley Helmrichs to attend the Scenic Valley meeting on aging in Dubuque on September 20, 2011; and Anthony Bardgett to attend a paving demonstration in Cedar County on September 27, 2011. All Ayes

There were no claims submitted for payment.

There were no underground construction permits submitted for consideration.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of a new manure management plan for North 60 Pork LLC in Section 15 of South Fork Township. No public hearing or matrix will be required since the plan is for less than 1000 animal units. All Ayes

The next item on the agenda was a discussion on Lake Delhi issues brought up during the public comment section of last week's meeting. Supervisor Ries stated that the spillway referred to by Mr. DeKlotz never existed. According to County Engineer Anthony Bardgett, he has reviewed everything he has and cannot find any evidence of a former spillway. He even reviewed all correspondence between Delaware County and Interstate Power that took place when the road was placed over the dam. There was never anything mentioned of a spillway. Dave Fink stated he thought a spillway was mentioned in the independent engineers' report and he has some actual photographs which show a possible spillway or low point.

In regards to the county giving the district 6-8 million dollars to rebuild the dam, Supervisor Ries stated he would not be in favor of spending anything until it was determined what was needed to get the dam replaced. It is his opinion that if the county were to bond to help rebuild the dam, it should be approved by the voters within the county first. Supervisor Madlom also stated that if a county wide bond issue was approved by the voters, the amount borrowed would be paid back by all tax payers in Delaware County. Any bond issue approved by the residents of the Lake Delhi taxing district would be paid back solely by tax payers within the Lake District.

Another issue the Board wished to address is Mr. DeKlotz's claim that the county failed to have a flood relief plan in place. Supervisor Helmrichs stated that she assumed he meant that the county was not participating in the National Flood Insurance Program. The county's participation in that program affects all county residents who live within a flood plain. Since September 2010 when the county began participating, there have been quite a few lake residents who have tried to get their property out of the flood plain so that they do NOT have to purchase flood insurance. She was relieved to find out that Mr. Fink and his mother have both purchased the insurance.

Supervisor Ries addressed Mr. DeKlotz's statement that the county hasn't done anything for the district. He stated that Delaware County has spent over \$100,000 on flood related issues within the Lake District. This figure doesn't even include the amount that will be spent on the demolition of the imminent threat and health hazard properties.

Mr. DeKlotz stated that he was afraid that longtime residents would be forced out of their homes by high taxes if there were several bond issues imposed on them and wanted the Board to take that into consideration.

The Board thanked those attending for their comments.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the First Judicial District Department of Correctional Services Combined Balance Sheet for FY 2010-2011 showing that there were \$16,188,254.62 in revenues and \$15,881,994.56 in expenditures through FY 2010-11. This leaves an excess of revenues over expenditures of \$306,260.00. All Ayes

The next item on the agenda was to discuss two possible plans for reprecincting the county in conjunction with the 2010 Population Census. Delaware County Auditor Carla Becker addressed the Board and explained both proposed plans. Plan 1 would leave the precincts close to what the current precincts are with the following exceptions:

1. All of Bremen Township (including the City of Dyersville) would be combined with North Fork Township. The former reprecincting plan had Bremen Township split for State Senate and House districts.
2. The City of Delaware would be combined with Delhi Township instead of Oneida Township.
3. All of Delaware Township lying outside the City Limits if Manchester would be combined. This township was also divided by State House and Senate lines.

Plan 1 would reduce the number of precincts from 15 to 14.

Plan 2 went even farther reducing the number of precincts to 11. This plan would combine Prairie, Adams and Hazel Green Townships; combine Honey Creek, Elk and Colony Townships; combine Milo and Delhi Townships with the City of Delaware; and combine Oneida Township (except the City of Delaware) with Bremen and North Fork Townships. Auditor Becker explained that the elimination of a precinct would save the county at least \$1,000 during a Primary or General Election. However, this would come at the expense of people having to drive farther to vote. The county will also need to look at the replacement of its current voting equipment within the next 6-8 years. This equipment can run anywhere from \$7,000 to \$10,000 per precinct.

Supervisor Ries stated that he preferred staying with Plan 1.

Supervisor Helmrichs asked if there could be a compromise between the two plans. She felt it would be a good plan to keep Plan 1 with the change of combining Oneida Township (except the City of Delaware) with Bremen and North Fork Townships.

Motion made by Helmrichs, second by Madlom and carried to approve the following Proposed Reprecincting Plan for public review reserving the right to combine additional precincts when the County needs new voting equipment:

- Precinct #1** All of Adams Township and all of Hazel Green Township
- Precinct #2** All of Colony Township
- Precinct #3** All of Delaware Township EXCEPT that part thereof lying within the city limits of Manchester
- Precinct #4** All of Delhi Township and all that part of Oneida Township lying within the city limits of Delaware
- Precinct #5** All of Honey Creek Township and all of Elk Township
- Precinct #6** Manchester First Ward
- Precinct #7** Manchester Second Ward
- Precinct #8** Manchester Third Ward
- Precinct #9** All of Milo Township EXCEPT that part lying within the City limits of Manchester and all of Prairie Township

- Precinct #10** All of North Fork Township, all of Bremen Township, and all of Oneida Township EXCEPT that part lying within the city limits of Delaware
- Precinct #11** All of Richland Township and all of Coffins Grove Township
- Precinct #12** All of South Fork Township and all of Union Township
- Precinct #13** Absentee

All Ayes

Motion made by Madlom, second by Helmrichs and carried to set October 3, 2011 at 1:15 pm as the time and date to hold a Public Hearing on the first and possibly final reading/consideration of **Ordinance #35 – An Ordinance Establishing Voting Precincts and Supervisor Districts Pursuant to the 2010 Population Census**. All Ayes

Motion made by Helmrichs, second by Madlom and carried to appoint Supervisor Ries to facilitate an agreement or written understanding between the Delaware County Board of Supervisors, the Delaware county Fair Board and the Delaware County Rec Center pursuant to the discussion held on September 15, 2011 at a supervisor work session. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution regarding the closure of a county road:

**RESOLUTION FOR ROAD CLOSURE  
MAQUOKETA VALLEY HOMECOMING PARADE**

**WHEREAS**, the Maquoketa Valley Community School District requests the closure of Franklin Street in Delhi from 2:00 p.m. to 2:30 p.m. on September 23, 2011 due to their Homecoming Parade, and

**WHEREAS**, the Maquoketa Valley Community School District will provide any and all necessary traffic control devices during the parade route,

**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors has approved the Maquoketa Valley Community School District's request for road closure of Franklin Street. The parade route will begin at the high school on South Street and proceed west to Fourth Street, then north to Franklin Street, then east to Third Street, then south to South Street, then east and ending at the school driveway.

Passed and approved this 19<sup>th</sup> day of September 2011.

/S/ Jerry Ries, Chair

County Board of Supervisors

ATTEST: /S/ Carla Becker

County Auditor

Date September 19, 2011

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following 28E agreement with the City of Ryan:

**28E AGREEMENT  
INSPECTION OF CITY SIGNS BY DELAWARE COUNTY**

This agreement entered into this 10th day of September, 2011 by and between Delaware County, Iowa, and the City of Ryan, Iowa.

**WHEREAS**, both Delaware County and the City of Ryan are a public agency as is defined by Section 28E.2 of the Code of Iowa, and

**WHEREAS**, Section 28E.3 of the Code of Iowa provides that any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

**WHEREAS**, it is proposed, that Delaware County will perform a retro-reflectivity inspection on the City of Ryan's sign inventory as required by the FHWA's minimum reflectivity requirements, and

**WHEREAS**, Delaware County will perform this inspection once every four years based on the terms of Delaware County's sign reflectivity inspection policy, and

**WHEREAS**, Delaware County will invoice the City of Ryan for the time spent on said inspection, based on an hourly rate of inspection staff plus any applicable equipment maintenance fees, and

**WHEREAS**, the Delaware County Board of Supervisors and the City of Ryan have informed themselves as to the proposed inspection.

**IT IS NOW AGREED** that Delaware County and the City of Ryan enter into an agreement pursuant to Chapter 28E of the Code of Iowa providing for cooperative action pursuant to the proposed roadway construction project and, said cooperative actions include the following:

- 1) **SCOPE OF WORK** – Delaware County will perform retro-reflectivity inspection by the Retroreflectometer Method on the City of Ryan's sign inventory as required by the FHWA. Delaware County will store the inspection information on the county's GIS system and submit a report back to the city indicating which signs need to be replaced.
- 2) **DURATION** - This Agreement shall commence on the date that both parties sign this agreement and shall continue thereafter until either party wishes to terminate said agreement by written letter.
- 3) **PURPOSE** - The purpose of this Agreement is to accomplish the proposed inspection as described herein in accordance with the aforesaid scope of work and in agreement with conditions specified in this Agreement.
- 4) **ADMINISTRATION** – Delaware County shall be responsible for the administration of this project.
- 5) Delaware County and the City of Ryan agree to save and indemnify and keep harmless, each other against all liabilities, judgments, costs, and expenses which may in any way come against either party or which in any way result from carelessness or neglect of either party or its agents, employees, or workmen in any respect whatsoever.
- 6) The parties agree to indemnify and hold each other, their employees and agents, wholly harmless from any damages, claims, demands, or suits by any person or persons arising out of any acts or omissions by either party, its agents, servants or employees in the course of any work done in connection with any of the matters set forth in this agreement.
- 7) **FINANCING** – Delaware County will initially bear all costs of inspection of the City of Ryan's sign inventory. Once said inspection is completed, Delaware County will invoice the City of Ryan for inspection staff costs and any applicable equipment maintenance fees.

This Agreement is subject to termination by written notice from any party.

Signed on this 19<sup>th</sup> day of September A.D. 2011

Board of Supervisors

Delaware County, Iowa

/S/ Jerry Ries, Chairperson

/S/ Shirley Helmrichs

/S/ Jeff Madlom

ATTEST:

/S/ Carla Becker

Delaware County Auditor

Signed on this 10<sup>th</sup> day of August A.D. 2011

City of Ryan

Ryan, Iowa

/S/ Mike Corcoran, Mayor

/S/ John Britt, Council Member

/S/ Kesha Billings, Council Member

/S/ Andy Lyness, Council Member

/S/ Dennis Glynn, Council Member

ATTEST:  
 /S/ Natalie Tucker  
 City of Ryan Clerk  
 All Ayes

**ENGINEER'S REPORT:**

**Bailey's Ford Bridge Project** –The contractor will be working on the bridge approach pavement this week. The County Engineer estimates the bridge will be open to traffic the 1<sup>st</sup> or 2<sup>nd</sup> week of October.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – The contractor is working on grading and foreslope work this week. Guardrail and seeding will begin once the grading is complete.

**265<sup>th</sup> Ave Bridge – Oneida Twp** – At this point, the contractor is planning on beginning construction next spring. The late start date is April 2, 2012.

**X15 Resurfacing Project** –The edgeline pavement markings were completed last week. Centerline markings still need to be completed.

**Oneida Road Resurfacing Project** – Pavement markings were completed on Saturday. The road profile still needs to be checked for smoothness to see if any bumps need to be ground.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – A start date has not been scheduled yet. Late start date was August 22, 2011 but construction has been delayed due to a material shortage.

**Greeley Wind Farm** – All of the large crane crossings are complete along Jet Road. There are two spots that were damaged which will be repaired with our concrete patching operations. The costs for these repairs will be billed to the wind farm.

**Pavement Marking Program** – The centerline pavement marking program for 2011 was completed last week.

**Crack Sealing Program** – The contractor finished work on X47 last week. They will be working on D22 north of Manchester this week.

**Secondary Road Crews** – County maintenance crews will be out working on concrete patches west of Ryan on D47. They will also be working on the Robinson Road (W63) this week.

**NEXT MEETING**

The next regular session of the Board will be on Monday, September 26, 2011 at 1:15 pm at the Supervisor's Office in the courthouse.

**PUBLIC COMMENTS:**

A question was raised if the county knew of the Lake Trustees placing a bond issue on the ballot for its residents. Those present were informed that nothing had been filed yet with the County Auditor for such a public measure. The filing deadline would be Friday, September 23, 2011 at 5PM. If the district did place a public measure on the November 8, 2011 ballot, all residents of the Lake District would be eligible to vote. The polling place for the election would be the district's regular polling location at Delhi.

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.  
 Motion made by Madlom, second by Helmricks and carried to adjourn the meeting at 2:25 pm. All Ayes

These minutes have been read and approved.  
 /S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

September 26, 2011  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were John LeClere, Richard McDowell, Jodi Cahalan, Anthony Bardgett, Carla Becker and three (3) members of the media. Jerry Ries, Chairperson, called the meeting to order.

Motion made by Madlom, second by Helmricks and carried to approve the regular session minutes from the September 19, 2011 meeting. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following employees to attend their meetings: Shirley Helmricks to attend the BDF meeting in Oelwein on September 27, 2011 and a Corrections meeting in Independence on September 30, 2011; and Jerry Ries to attend a REAP meeting in Maquoketa on September 27, 2011. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following claims for payment including the September 23, 2011 payroll in the amount of \$162,184.19 warrant #19505 to #19690:

Abbe Center	RCF	12175.45	Heritage Printing	Printing Services	57.83
Abbe Center	Community Support	2416.39	Hillcrest Comm Mental Health	Outpatient	920.00
Advanced Systems Inc	Repair/Maint-Misc Equip	388.89	Hillcrest Family Services	Supported Comm Living	1316.00
Advancement Services	Work Activity Services	819.00	Houlihan Sanitation Service	Sanitation Disposal	69.50
Michele R Africa	Education & Training	13.35	IA Co Recorders Assn	Stationery/Forms	5.00
Allen Willman Investigations	Legal-Court Related	61.00	IA Dept of Public Health	Stationery/Forms	135.00
Alliant Energy	Service	638.00	IA Prison Industries	Steel-Iron-Related Metals	13.50
Carol A Ankrum	Election Official	3.88	John Deere Financial	Buildings	719.30
Jody Antrim JDC Works	Park Development	665.48	Karol L Johnson	Education & Training	13.35
Sharon K Bacon	Election Official	13.32	Mary K Kaiser	Election Official	48.84
Bard Concrete	Park Development	758.89	KAM Line Highway Markings	Roads	59675.00
Becker Electric LLC	Park Development	507.78	Darla S Kimmerle	Election Official	17.76
Carla K Becker	Education & Training	70.00	Kluesner Flooring Inc	Repair/Maint-Misc Equip	350.00
Patricia Becker	Election Official	28.86	Koch Brothers	Office Equipment/Furniture	76.45
Benton Co Social Service	Basic Needs - Other	249.00	KONE Inc	Buildings-Repair/Maint	1757.88
Black Hawk-Grundy MH	In Outpatient	829.00	Carol A Kremer	Election Official	7.77
Black Hills Energy	Service	112.38	Lawrence J Kremer	Election Official	12.76
Blakesley Drug	Prescription Medicine	15.89	Kuhlman Construction LC	Cover Aggregate & Sand	235.49
Bohnenkamp-Murdoch	Medical & Health Services	413.00	Kuhlman Quarries	Roads	740.29
Boubin Tire Co	Repair/Maint- Vehicle	1032.81	Lacal Equipment Inc	Construction/Maintenance	430.00
Henry F Brunsmann	Election Official	4.99	Lahr Repair Inc	Construction/Maintenance	161.22
Claudia J Cahalan	Education & Training	41.79	Lake Design & Décor	Park Development	77.98
Carls Feed & Farm Store	Public Education Items	64.55	Lano Equipment	Construction/Maintenance	161.75
Carpenter Uniform/Promo	Uniforms	73.99	Lechtenberg Janitorial Supply	Custodial Supplies	55.00
Carr & Carr Attorneys	Diagnostic Evaluation	55.30	John A LeClere	Fuel	36.68
CCMS	Data Processing	550.00	Legal Dir Pub Co Inc	Magazines/Newspaper	57.75
Cedar Cross Overhead Door	Buildings	34.85	Jill Lewis	Buildings-Repair/Maint	150.00
Cedar Valley Ranch Inc	RCF	1598.36	Liberty Bail Bonds Process	Legal-Court Related	100.00
Century Cab Inc	Cab	20.00	Linn Co Lifts	Bus	185.00
City Laundering Co	Buildings-Repair/Maint	122.44	The Lock Shop	Repair/Maint-Misc Equip	493.56
Clemens Walters Conlon etal	Legal Rep for Commitment	60.50	Shirley S Lyons	Education & Training	120.00
Karen K Cole	Election Official	3.00	Mail Services LLC	Postage & Mailing	5114.71
Covenant Clinic	Outpatient	118.00	Manchester Press	Publications	37.50
D&S Portables Inc	Custodial Supplies	244.00	Manchester Signs	Roads	17.00
Delaware County Auditor	Reimb Indirect Costs	29920.00	Maquoketa Valley REC	Electrical Power	2264.29
Leader Publications Inc	Miscellaneous	44.37	Julia A McMahon	Election Official	12.21
Del Co Public Health	Refunds/Reimburse	3328.56	Mediacom LLC	Misc Supplies	29.94
Delaware Co Sheriff	Transportation	146.40	NE IA Telephone Service In	Electrical Accessories	52.98
Delaware Co Solid Waste	Sanitation Disposal	2045.55	Orchard Lane Mobile Home	Rent Assistance	360.00
DJ Repair	Repair/Maint- Vehicle	33.00	Orkin Exterminating Co	Extermination Services	702.72
Dolan Insurance Agency	Blanket Co Insurance	9456.00	Palmer Hardware	Buildings-Repair/Maint	4.78
Gary Domeyer	Education & Training	70.00	Penn Center Inc	RCF	23155.47
Don & Walt LLC	Park Development	29.35	Janet L Phelps	Election Official	41.62
Joan M Drees	Election Official	7.21	Pro Build	Minor Equip & Hand Tools	441.65
Dyersville Equipment Co	Construction & Maint	1179.45	Racom Corp	Repair/Maint- Vehicle	45.00
Eastern IA Drainage Co	Repair/Maint-Const Equip	2460.00	Beverly Rahe	Employee Mileage/Subs	102.14
ECIA	Planning-Consulting	5030.88	Anne R Rave	Employee Mileage/Subs	48.84
Edgewood Auto & Tire	Construction & Maint	417.55	Ray O'Herron Co Inc	Medical & Lab Supplies	30.77
Edgewood Saw & Supply	Construction & Maint	3.82	Reliance Telephone Inc	Telephone Services	600.00
Ed's Lawn Care	Buildings-Repair/Maint	159.00	Allen L Remling	Election Official	18.31
Dorothy M Elgin	Election Official	5.55	Gerald L Ries	Employee Mileage/Subs	33.30
Tina Elgin	Buildings-Repair/Maint	500.00	Rebecca S Ries	Election Official	7.77
Rita M Engelken	Election Official	3.33	Rite Price Office Supply	Supplies	117.11
Sarah M Feldmann	Miscellaneous	16.00	Barbara A Robinson	Education & Training	14.42
The Fish Shack	Public Education Items	41.25	Roger Johannes Construction	Park Development	1968.75
April Fisher	Custodial Supplies	116.25	Runde Auto Group	Assessor-Car Expense	10.70
Forestry Suppliers Inc	Grounds & Maint Supplies	63.67	Michael K Ryan	Postage & Mailing	16.65
Four Oaks	Protection/Security	1026.30	Mike Schmitz	Board Member Expense	200.00
G&G Living Centers Inc	Work Activity Services	703.17	Sheryl L Schnittjer	Education & Training	85.54
Gemplers	Park Development	70.95	Scott VanKeppel LLC	Minor Mv Parts & Access	267.14
Gierke Robinson Co	Roads	326.16	Melissa J Sheppard	Election Official	11.10
Garlyn R Glanz	Board Member Expense	200.00	Simons Feed Service	Public Education Items	25.18
Joe Goldsmith	Education & Training	86.65	St Lukes Center Occupation	Safety Items	37.00
Goodwill Industries	Work Activity Services	522.90	St Lukes Hospital	Diagnostic Evaluation	2631.15
Goodwill Ind of NE IA Inc	Supported Comm Living	91.11	St Marks Parish Center	Rental-Polling Places	40.00
Larry L Gronewold	Fuels	44.76	Standard Auto Parts LLC	Construction/Maintenance	132.36
Judith A Gudenkauf	Election Official	6.66	Systems Unlimited Inc	Work Activity Services	144.50
Julia L Hackbarth	Employee Mileage/Subs	27.75	Three Rivers FS	Buildings	23382.20
Mary E Hagensick	Education & Training	101.08	John E Tyrrell MD	Emergency Treatment	60.00
Thomas Hanson Attorney	Well Closure Services	400.00	US Cellular	Telephone Services	1738.76
Hawkeye Comm College	Education & Training	170.00	US Postmaster	Postage & Mailing	146.00
Hawkeye Tire & Retreads	Repair/Maint-Const Equip	1310.39	VISA / Mastercard	Data Processing Supplies	561.63

Visiting Nurse Association	Representative Payee	94.00	Sandra J White	Election Official	13.32
Walmart Community	Buildings-Repair/Maint	296.45	Widner Drug	Photo Supplies	97.51
Weber Paper Company	Custodial Supplies	29.49	Kathleen M Willenborg	Election Official	45.51
Blue Cross & Blue Shield	Employee Benefits	1429.71	Windstream	Telephone Service	309.24
West Payment Center	Magazines/Newspaper	382.50	Zangerle Repair	Repair/Maint-Const Equip	74.43
All Ayes					

Motion made by Helmrichs, second by Madlom and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" for Windstream Communication, Inc. to place fiber optic cable in the right-of-way of 270<sup>th</sup> Ave coming south out of Earlville to a cell site south of US Hwy 20. The construction site being located approximately ½ mile south of Earlville in Section 2 of Delhi Twp and Section 35 of Oneida Twp. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of a manure management plan update from H & K Farms LLC in Section 23 of Honey Creek Township. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the request of Sheriff John LeClere to commission Ament Engineering out of Cedar Rapids, Iowa to prepare detailed floor and site plans for a potential Sheriff's Department and Jail Expansion. Consideration for this phase of the potential project is approved up to \$15,000. Sheriff LeClere explained that the current jail was built in 1967 with a capacity of twelve (12). Within his office, they are experiencing a lack of storage and work space. Also, recent jail inspections have noted deficiencies within the current structure for housing of females and juveniles. He stated that twenty (20) years ago plans were drawn up for a two phase Sheriff's Department/Jail expansion. That is when the garage was constructed. However, due to economic issues, the Board of Supervisors at that time decided not to complete Phase II of the project which was the remodeling/expansion of the jail facility. Ament Engineering will be working with a company out of Peoria, Illinois which specializes in jail facilities and actually was involved in the construction and design of the new Sheriff's Department/Jail in Buchanan County. Sheriff LeClere stated that the cost of this detailed study will be absorbed within his current budget. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve an operating funds transfer in the amount of \$158,857.97 from the Rural Services Fund to the Secondary Road Fund. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution regarding fund balances:

**RESOLUTION**  
**Delaware County Board of Supervisors**  
**Assignment of General Fund Balance FY 2010-11**

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has issued Statement 54 (GASB 54), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010, and,

**WHEREAS**, GASB 54 has changed the definition of Special Revenue Funds; and

**WHEREAS**, the Delaware County Board of Supervisors is being required to report the activities within established internal funds (former special revenue funds) under the General Fund; and

**WHEREAS**, the Delaware County Board of Supervisors would like to assign a portion of the General Fund ending fund balance for FY 2010-11 for a specific purpose as well as assign the ending fund balance of internal funds being reported under the General Fund.

**NOW, THEREFORE BE IT RESOLVED**, that the Delaware County Board of Supervisors hereby assigns portions of the FY 2010-11 General Fund ending fund balance as follows:

- \$100,000 is hereby assigned for future infrastructure updates to the courthouse facility**
- \$10,000 is hereby assigned for future employee retirement payouts**
- \$5,345 is hereby assigned for the benefit of the Delaware County Sheriff's Reserve Program (Internal Fund 17000)**
- \$19,008 is hereby assigned for the benefit of the Conservation Land Acquisition and Capital Improvements (Internal Fund 68000)**
- \$31,377 is hereby assigned for Conservation Trust Purposes (Internal Fund 79000)**
- Total Assigned General Fund Balance is \$165,730**

The above resolution is adopted this 26<sup>th</sup> day of September, 2011.

The Delaware County Board of Supervisors

/S/ Jerry Ries, Chairperson

Attest: /S/ Carla K. Becker, Auditor

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following FY 2010-11 Cash Financial Report for publication in the official newspapers of the county:

**Delaware County ANNUAL FINANCIAL REPORT**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance --**

**Actual and Budget**

**FY 2010/2011 ANNUAL FINANCIAL REPORT**

**Budget Accounting Basis:**

<b>CASH</b>	<b>General</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>Actual Totals</b>	<b>Budgeted Totals</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>(A)</b>	<b>(B)</b>	<b>(D)</b>	<b>(F)</b>	<b>(G)</b>
Taxes Levied on Property	3,656,672	2,820,997	69,955	6,547,624	6,646,132
Less: Uncollected Delinquent Taxes - Levy Year	123	408	4	535	4,025
Less: Credits to Taxpayers	142,744	110,348	2,684	255,776	354,507
Net Current Property Taxes	3,513,805	2,710,241	67,267	6,291,313	6,287,600
Delinquent Property Tax Revenue	259	259	5	523	425
Penalties, Interest & Costs on Taxes	47,026			47,026	30,400
Other County Taxes/TIF Tax Revenues	186,458	868,219	1,837	1,056,514	968,171
Intergovernmental	484,200	5,834,502	2,726	6,321,428	6,495,159
Licenses & Permits	50	18,065		18,115	10,300
Charges for Service	529,015	4,427		533,442	445,585
Use of Money & Property	143,787	14,662		158,449	191,590
Miscellaneous	165,545	212,739		378,284	322,106
<b>Subtotal Revenues</b>	<b>5,070,145</b>	<b>9,663,114</b>	<b>71,835</b>	<b>14,805,094</b>	<b>14,751,336</b>
Operating Transfers In		1,813,253		1,813,253	1,813,253
Proceeds of Fixed Asset Sales	105			105	
<b>Total Revenues &amp; Other Sources</b>	<b>5,070,250</b>	<b>11,476,367</b>	<b>71,835</b>	<b>16,618,452</b>	<b>16,564,589</b>

Operating:					
Public Safety and Legal Services	1,972,242			1,972,242	2,119,404
Physical Health Social Services	405,678	24,051		429,729	628,250
Mental Health, MR & DD		2,759,814		2,759,814	2,773,522
County Environment and Education	565,193	427,300		992,493	1,312,382
Roads & Transportation		5,345,530		5,345,530	5,564,838
Government Services to Residents	538,364	9,629		547,993	595,328
Administration	1,219,121			1,219,121	1,359,899
Nonprogram Current	28,528			28,528	37,900
Debt Service			72,277	72,277	73,000
Capital Projects	84,004	1,065,554		1,149,558	1,310,000
<b>Subtotal Expenditures</b>	<b>4,813,130</b>	<b>9,631,878</b>	<b>72,277</b>	<b>14,517,285</b>	<b>15,774,523</b>
Other Financing Uses:					
Operating Transfers Out		1,813,253		1,813,253	1,813,253
<b>Total Expenditures &amp; Other Uses</b>	<b>4,813,130</b>	<b>11,445,131</b>	<b>72,277</b>	<b>16,330,538</b>	<b>17,587,776</b>
Excess of Revenues & Other Sources					
over (under) Expenditures & Other Uses	257,120	31,236	-442	287,914	-1,023,187
Beginning Fund Balance - July 1, 2010	2,022,746	2,959,560	21,258	5,003,564	3,397,161
<b>Fund Balance - Assigned</b>	<b>165,730</b>			<b>165,730</b>	<b>100,000</b>
<b>Fund Balance - Unassigned</b>	<b>2,114,136</b>	<b>2,990,796</b>	<b>20,816</b>	<b>5,125,748</b>	<b>2,273,974</b>
<b>Total Ending Fund Balance - June 30, 2011</b>	<b>2,279,866</b>	<b>2,990,796</b>	<b>20,816</b>	<b>5,291,478</b>	<b>2,373,974</b>

All Ayes

Motion made by Helmrichs, second by Madlom and carried to table the consideration of the "Application for Industrial Property Tax Exemption" filed by Roger & Lois Brehm for the construction of a 40 x 50 addition to their business at 2720 225<sup>th</sup> Street in Earlville until next meeting in order for the Board members to physically visit the site. The new addition will be used as storage for plywood and lumber as well as a space to cut parts to size for their cabinetry business. County Assessor Jodi Cahalan stated she has visited the site and the new addition will be first assessed for values set January 1, 2012. She recommends approval of the application. All Ayes

The next item on the agenda is a discussion regarding the usage of Work Force Development (Job Service) within the county's Employment Policy. Since Work Force will no longer have a physical office in Delaware County, the Board members wished to review the requirements for using said entity in the County's hiring procedures. After reviewing Section 2.9 of the Employee Handbook, it was determined that the current sections already give the department heads the option of using Iowa Work Force Development for application submission or having applications sent directly to the office. The requirement to post the job opening with Iowa Work Force Development can be accomplished via e-mail and should not be affected due to the loss of the local office.

Richard McDowell addressed the Supervisors as to the Board's intentions regarding snow removal at the courthouse and Community Services building during the upcoming winter season. Last year the Board changed the manner in which quotes were accepted. He just wanted to be prepared this year.

Board members felt that specs should be set differently for each facility but that each bidder should give a quote to cover all the snow removal for both facilities. Since the winter season is fast approaching, the following item was added to the agenda for timeliness.

Motion made by Madlom, second by Helmrichs and carried to set Monday, October 17, 2011 at 1:15 pm as the date and time to receive quotes for the snow removal for the courthouse and Community Services facilities. All Ayes

#### **ENGINEER'S REPORT:**

**Bailey's Ford Bridge Project** –Work will continue on the bridge approaches and foreslopes this week. The County Engineer still estimates the bridge will be open to traffic the 1<sup>st</sup> or 2<sup>nd</sup> week of October.

**140<sup>th</sup> Ave Bridge Project (Section 15 of Prairie Township)** – The guardrail was installed last week and the road opened to traffic last Friday. The contractor will be back to finish the seeding and foreslopes and ditches either this week or next week.

**265<sup>th</sup> Ave Bridge – Oneida Twp** – At this point, the contractor is planning on beginning construction next spring. The late start date is April 2, 2012.

**Sherwood Road Bridge (Section 17 of North Fork Twp)** – The contractor will tentatively close the road for the start of construction Monday, October 3, 2011.

**Crack Sealing Program** –Work is still ongoing west of Manchester on D22.

**Secondary Road Crews** – County maintenance crews will be out working on concrete patches on the Robinson Road (W63) this week.

#### **NEXT MEETING**

The next regular session of the Board will be on Monday, October 3, 2011 at 1:15 pm at the Supervisor's Office in the courthouse.

#### **PUBLIC COMMENTS:**

None

There being no further business before the Board, Chairperson Ries asked for a motion to adjourn.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:48 pm. All Ayes

These minutes have been read and approved.

/S/ Jerry Ries, Chairperson

/S/ Carla K. Becker, County Auditor